**AVENING PARISH COUNCIL**

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON**

**THURSDAY, 19 MARCH 2015**

**PRESENT:** Cllr A Slater (Chairman), Cllr D Conway, Cllr Mrs G Parsons, Cllr M Williamson (Vice Chairman) (until 21.15), Cllr T Beardsell, Cllr J Catterall and Cllr J Parsons (from 19.55)

**ALSO IN ATTENDANCE:** Mrs Pip Morrison (Avening Playgroup), Mr J Collinson (Projects) and Mrs C Braidwood (Clerk).

Mrs Morrison, who had become Treasurer in the last year, explained the current situation with the Playgroup:

* Needs more children to be financially viable as it is currently running at a loss and facing closure next year.
* Relies on parents and children in the Village not from outside.
* It has good facilities on good site but the building is very hot during the summer and the outside covered area will not accommodate all of the children.
* Ofsted – Good (narrowly missed outstanding)
* Used to run a Toddler group, too but this service was withdrawn due to staff illness
* There is a new Committee every year resulting in no continuity and lack of experience.
* She gave some details of current funding and explained that the income together with government funding doesn’t cover outgoing costs.
* Government funding amounts to15 hours child care per week for over 3’s
* Fund raising is being carried out but an additional £5,000 per year is needed to continue.
* Trying to increase numbers for next September by raising local awareness and would like to erect a banner at the end of Sunground.
* Max numbers that can be accommodates 24 and currently have 17 on the register.
* Other playgroups have closed with similar problems.
* Other facilities offer full day care
* Plan to open in the afternoons to increase funding and this will start with one afternoon after Easter with Lunch Club and hope to build up numbers to offer further afternoon sessions.
* Lunch Club running 4 days beginning next week
* Want to raise funds for air conditioning and a sail for the outside shelter to improve conditions and attract parents / children.

During discussion it was noted that 3 Trustees own the building and the land is leased from GCC. Members agreed that the Playgroup is an important service that could be lost to the Village and advised Mrs Morrison to fully investigate suitable air conditioning for the building and submit a grant application to include funding for the sunshade.

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| **29/15** | **Public Question Time**  None |
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| **30/15** | **Police - Monthly Crime And Anti Social Behaviour Report**  Not available |
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| **31/15** | **Apologies And Reasons For Absence**  Cllr Mrs Mitchell (Personal) and Cllr A E Hicks (GCC) |
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| **32/15** | **Code of Conduct** |
| **32.1/15** | **Declarations Of Interest in Items on the Agenda**  The Chairman declared an interest in Items 38.2/15 and 39.1/15 |
| **32.2/15** | **Updates to Members Register Interested (if appropriate)**  None |
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| **33/15** | **Matters Arising From The Minutes**  None |
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| **34/15** | **Minutes of the Parish Council Meeting held on 19 February 2015**  **RESOLUTION 10/15**  The Minutes were unanimously agreed as a true and accurate record and were signed by the Vice Chairman. |
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| **35/15** | **County and District Councillors’ Reports**  Cllr Hicks was unavailable and Cllr J Parsons referred Members to CDC Leaders report. |
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| **36/15** | **Chairman’s Report** |
| ***Action:*** | The Chairman referred Members to his report included on the Finance report.  **Parking outside the Primary School**  Cllr Slater had received complaints from residents regarding parking outside the School and drop off and collection times that had been described as mayhem. It was agreed to invite the PCSO to attend and to request that Highways repaint the white lines outside the School and extend these to include the area outside the Memorial Hall. The Chairman confirmed that he has advised the School to place cones in strategic places.  **Lorry Parking in The Sunground**  It was recognised that there has been an ongoing problem with a large heavy vehicle parked on the road/pavement, but this is now being parked by the garages, which overcomes the issue.  The Police have attended on a number of occasions, but don’t see it as a problem. Cllr Slater has asked for the legal position to be clarified. |
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| **37/15** | **Community Issues & Projects** |
| **37.1/15** | **Traffic and Highways** |
| ***Action:*** | **Outstanding Issues**  The Chairman confirmed having recently sent a list of outstanding issues to Amey and a number of potholes have been filled as a result.  **Lorries and Heavy Vehicles**  Cllr Conway advised that a resident had stopped a heavy lorry travelling through the Village and requested the driver to take an alternative route. Cllr Beardsell confirmed that a transporter had recently driven through the Village.  It was agreed that Cllr Conway would take up the matter with the Audi garage in Tetbury. |
| **37.2/15** | **Community Issues** |
|  | **Feedback from Memorial Hall Meeting**  The Chairman advised that at the last Memorial Hall meeting it had been agreed that our Project Manager had agreed to take over the bookings and was waiting for this to be handed over and that Brian Jarvis has agreed to take over the regular maintenance and had already started. |
| ***Action:***  ***Action:***  ***Action:*** | **Updates from Project Manager**  **Water Pumps**  Listed building consent needs to be applied for each Pump and that he Conservation Officer is concerned that the correct materials are used. Mr Collinson confirmed that the Minutes of 1898 – 1900 Parish Council meetings have been applied for from Gloucestershire archives and that he is keeping the sponsors informed. The Clerk was requested to advise CDC Conservation that Mr Collinson is acting on behalf of the Council and will be submitting applications.  **Defibrillator**  Mr Collinson confirmed that the supplied signs need listed building consent before being installed in the redundant telephone kiosk which is in hand and that he had distributed leaflets around the Village.  **Walks Leaflets**  A further supply has been ordered.  **Stone Stiles**  Cllr Mrs Parson advised that she has found 15 in total and is liaising with the Project Manager.  **Memorial Hall Broadband**  In hand  **Visitor Map**  The Clerk was requested to re-circulate quotations for discussion at the next meeting.  **Post Code Map**  To be included on the agenda for the next meeting. |
|  | **Avening Playgroup – Banner**  Members had no objection to the banner. |
| ***Action:*** | **Community Litter Pick**  Cllr Beardsell advised that he is organising another litter pick for Saturday, 9 May. |
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| **38/15** | **Finance** |
| **38.1/15**  ***Action:*** | **Bank Reconciliation and Budget Status up to 31 January 2015 (Attached)**  **RESOLUTION 11/15**  Noted.  Cllr Mrs Parsons suggested that the Playing Field should be listed at value and not as £1 on the Assets Register and it was agreed to ask Cllr Mrs Mitchell to check this with the solicitor when looking at the playing field lease. |
| **38.2/15** | **Bills For Payment (as detailed on Schedule)**  **RESOLUTION 12/15**  It was RESOLVED to pay the Bills as detailed on the Schedule. |
| **38.3/15** | **Risk Assessment (Attached)**  **RESOLUTION 13/15**  It was RESOLVED to review the Risk Assessment as attached. |
| **38.4/15** | **Grant Application from Avening Playgroup**  Deferred until application is submitted. |
| **38.5/15**  ***Action:*** | **Feedback from Clerk’s training with GAPTC relating to Pensions**  The Clerk explained that the Council must set up a Pension Scheme and offer it to employees by August 2016. This will be researched and reported to a future meeting. |
| **38.6/15** | **Donation Request from Sue Ryder**  **RESOLUTION 14/15**  Proposed : Cllr T Beardsell and Seconded : Cllr J Catterall and unanimously RESOLVED to donate £30 to Sue Ryder. |
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| **39/15** | **Planning** |
| **39.1/15** | **New Planning Applications** |
|  | **15/00619/FUL Wingfield 11 Hampton Hill Avening Tetbury Gloucestershire GL8 8NS**  Erection of dwelling with separate garage  No Objections |
| **39.2/15** | **Applications Responded to Since Last Meeting** |
|  | **15/00247/OUT The Homestead 2 Lawrence Road Avening Tetbury Gloucestershire GL8 8NP** Erection of attached dwelling  No Objections |
| **39.3/15** | **Decision Notices** |
|  | **15/00476/TELEC Arqiva AveningTransmitting Station Off Tetbury Hill Avening Gloucestershire GL8 8LZ**  The direct replacement of 3 no. existing antennas with 3 no. modern replacement antenna units and the installation of 3 no. additional antennas, support 'yoke' bracketry, feeder cables, cable gantry support and ancillary development thereto  Prior approval not required (TELEC) |
| **39.4/15** | **To Consider Planning Correspondence** |
| ***Action:*** | **Email relating to 11 High Street, Avening**  Cllr Beardsell advised that following his letter to Geoffrey Clifton-Brown MP and the Inspector’s subsequent response to the MP, he had received a telephone call from Colin Davies at CDC. As a result the Clerk was requested to contact Colin Davies to seek further clarification of the statement “contract for carrying out of the works of redevelopment”. Members agreed that they did not interpret this statement as fulfilling the schedule of conditions. |
|  | **Email relating to 15 Sandford Leaze**  It was confirmed that this matter is with CDC Enforcement and that negotiations are on going. |
| **39.5/15** | **Tree Works Notifications** |
|  | None |
| **39.6/15** | **Any Other Urgent Planning Applications or Correspondence Received Since Publication of the Agenda** |
|  | **14/05518/FUL 5 Spinners Cottages Longfords Mill Avening Stroud Gloucestershire GL6 9LP** Erection of wooden shed (retrospective)  Permitted 11 March 2015 |
| ***Action:*** | **Development at Sunground**  It was agreed to approach GCC to request that conditions are placed on any developer to make provision for some community benefit before the sale is completed. It was further agreed to raise concern about the impact that any development will have on the Playgroup which is already experiencing problems that could be exacerbated during the building phase. |
| ***Action:*** | **15/00828/FUL** and **15/00829/LBC**  **Westfield Barn West End Avening Gloucestershire**  Conversion of barn to accommodation to be used in connection with Brandhouse Farm with internal and external alterations, extension and outdoor swimming pool  The Clerk was requested to circulate details |
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| **40/15** | **Correspondence** |
|  | **Letter from Avening PCC relating to The Villager**  Noted |
|  | **GCC Local Bus Survey** [**https://www.surveymonkey.com/s/bus\_survey\_GCC**](https://www.surveymonkey.com/s/bus_survey_GCC)  Noted |
|  | **GCC Local Transport Plan Consultation**  Noted |
|  | **GAPTC – AGM on 18 June and Call for Resolutions**  Noted. Remind Members after the election. |
|  | **CDC Press Release – Council Tax Reduction**  Noted. |
|  | **GCC Press Release – Budget 2015/16**  Noted |
|  | **Email Correspondence relating to Trees on Playing Field Boundary**  It was noted that the maintenance work agreed by the Playing Field Association is still outstanding. |
|  | **Police & Crime Commissioner – Invitation to meeting on 21 April**  Cllr Williamson will be away and unable to attend. The Clerk was requested to remind Members nearer the time. |
|  | **CDC Press Release – Litter**  Noted |
|  | **CDC Press Release – Funding Pot for Environmental Services**  Noted |
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| **41/15** | **The next Meeting of Avening Parish Council will be held on Thursday, 16 April 2015 in Avening Memorial Hall at 7.30 pm.**  **All Are Welcome** |

There being no further business, the meeting was closed at 21.35