Avening Parish Council Meeting

**Minutes of the meeting held on Wednesday 19th February 2020 at 7.30 pm**

**PRESENT:** Cllr A Slater, Cllr S Hamilton, Cllr C Howell, Cllr G Parsons, Cllr R King,

Cllr P Mulligan, Cllr J Hetterly, Cllr D Bendall, Cllr C Forster, Cllr S Hirst, Cllr R Morgan.

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects Manager), Mrs S Baker (Clerk)

**23/20 VISITORS:** No visitors present.

**24/200 PUBLIC QUESTION TIME**

**25/20 APOLOGIES AND REASONS FOR ABSENCE -** None

**26/20 CODE OF CONDUCT**

 166.2.18 Updates to Members Register of Interests

 None

**27/20 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 18th January 2020**

The minutes were agreed as a true and accurate record and duly signed by the Chair.

**28/20**

**29/20 Action Log**

The action log was noted and updated.

**30/20 DISTRICT COUNCILLORS REPORT**

Cllr Morgan apologised to the Parish Council regarding the grant for the Christmas event. The Parish has been told that the grant cannot be paid retrospectively. This is a change that Cllr Morgan was not forewarned about. Cllr Morgan said that he is asking that the grant be paid on this occasion.

Cllr Morgan highlighted the budget being debated at CDC on 26/2.

**31/20 COUNTY COUNCILLORS REPORT**

Cllr Hirst distributed his report.

The County Council Budget of £468 million has been approved.

£1.325m for individual councillors to spend on roads and footpaths in their areas. This means Cllr Hirst will have £25,000 to spend at his discretion on local roads and footpaths. The budget proposes to raise £6.3 m to help fund services with 1.99% increase in Council Tax. The Council will also apply the national social care precept at 2% to raise 6.3 million to help manage the demand of adult social care. This will result in less than £1.00 increase for band D property.

**32/20 COMMUNITY ISSUES AND PROJECTS**

Review of Current Projects: -

1. Cllr Hamilton reported that she has not received any interest in the first responders list. This action will now be closed.
2. Cllr Slater will contact the Post office to enquire if the post box at the Queen Matilda site can be moved. Some residents have reported that when its dark and the pub is closed there’s no lighting making it difficult to use in its current position. they have tripped over plant pots etc.
3. The Clerk reported that the refurbishment of the notice board outside of the Memorial Hall has not been carried out satisfactorily and needs to be redone as the cork board has swelled and is causing the notices to get wet. Mr Collinson will organise the contractor to redo the board.
4. Cllr Bendall was asked to speak to the school regarding the offer from Gigaclear to supply free broadband – the PC cannot utilise this offer as we are mid-contract with an alternative supplier.
5. Cllr Slater reported that a member of the public had been reported for not cleaning up after their dog, resulting in fixed penalty fine of £100. Cllr Slater said he has been supplied with posters which he will distribute around the village.
6. **Parish Plan**

It was agreed that a Parish Plan would be worth pursuing as it will offers the parish some influence when planning applications are submitted. Cllr Slater, Cllr King and Cllr Mulligan will form a sub-committee.

1. **Emergency Plan**

Cllr Slater said that the emergency plan needs reviewing and updating. A subcommittee was agreed. Cllr Slater, Cllr Hamilton and Cllr Parsons agreed to take on this project.

**33/20 Comments of Project Mangers Report.**

The Project managers report was distributed prior to the meeting.

**34/20 Memorial Hall**

1. Cllr Mulligan said he had contacted the school regarding the badminton classes for the children, but they had not called back. Cllr Bendall remarked that as he was now a Governor all communications with the school were to go through him. He was confident that the school wanted the children to have the opportunity to attend the classes. The headmistress will put a notice on Hoot to generate interest for Children and Adults.

The contractor has said the badminton court will need to be a reduced size to allow suitable run-off areas. Mr Collinson will book this. Cllr Mulligan said that there may be financial help available from the Badminton Association. He will investigate

1. The fire alarm safety inspection has been carried out and the invoice has been added to the list of payments due.
2. The grants list has been compiled. Cllr Slater said he is concerned that with the changes at CDC the grant route may not be as straight forward as once believed as a previously agreed grant has now been refused. Mr Collinson will start to apply for grants immediately. The memorial hall will take priority.

**35/20 Playing Field**

1. Cllr Slater and Cllr Mulligan reported that someone has felled a tree in the playing field. This is a crime. The playing field is in a conservation area, and some of the wood has been removed. The police have been informed.
2. Mr Collinson reported the ‘No Dogs’ signs will be fitted on 21st February.
3. Inspection rota - Cllr Mulligan
4. Cllr Slater said he had got some information regarding play equipment suppliers from Charlbury Parish Council. The informed him that they used a small local company that build individual pieces of equipment. Charlbury PC said this had proved less expensive than the more commercial companies. Quotes will be requested.
5. The ROSP inspection has been booked for April.
6. The grass cutting contract is due for renewal. The Clerk will approach 3 companies for quotes.

**Community Issues**

**36/20** **Traffic and Highways**

1. Cllr Slater has tried to speak to the impacted resident regarding the move of the dropped kerb but has so far been unable to make contact.
2. The Highways log has been updated and distributed.
3. Gill Portlock from Highways has agreed to inspect the drainage issues at Point Road towards Westend.

**37/20 FINANCE**

 **Finance Report up to 31st January 2020**

1. The report was noted.
2. Approve Bills for Payment - Schedule was circulated, and payments were approved. The invoice for Mainpoint was added at the meeting and approved.
3. **Grants -** Two grant applications have been received from the Youth Club. One is for the hire of the hall, the other to help support the youth worker. The Clerk said she had contacted Rev’d South who has supplied information regarding the usage of the Youth Club. Up to 25 young people may attend on any one evening with an average of 15 – 20 in attendance each week, nearly all between the ages of 8 and 12. 15- 20 families involved.

Cllr Parsons proposed paying the grant for the youth worker, this was seconded by Cllr Hetterley. The Council unanimously agreed it was good use of funds.

The Clerk said she still hasn’t heard what year the grant for the hall hire covered. Mr Collinson said that the Hall Treasurer was behind in the paperwork and it hasn’t been established yet. This grant will be deferred until an answer is received.

It was agreed that in future grants will be considered once a year. This will enable the Council to budget more effectively. A notice will be put in the Villager.

**38/20 PLANNING AND TREE WORKS**

**New Planning Applications**

18/04043/FUL- Barn at Owl House, West End – amendment to include pitched roof. – No Objection

**39/20 Tree Works**

20/00201/TPO – 40 Sandford Leaze – Reduce Maple – No Objection
20/00076/FUL 14 Spinners Cottage, Longfords Mill – Replacement of rear conservatory – No Objection

**40/20 Planning Decision Notices & Correspondence**

**Decisions**

18/04043/FUL- Barn at Owl House, West End – Conversion of barn to dwelling – Application Permitted

19/04417/FUL – Owl House, West End – Erection of 2 storey Extension – Permitted

19/03687/FUL – Land Parcel, Woodstock Lane – Variation of conditions application 18/04211/FUL - Permitted

19/04095/FUL – 23 High Street – Front porch & single rear extension - Permitted

**19/04221 – Land Parcel at Sunground –** The developer has been told that the design is not in keeping with the area.

**41/20 Any other New Applications since publication of this agenda**

None

**42/20 CORRESPONDENCE**

GCC Health Visitor Survey

 GCC – Mineral Plan

 GCC Local Transport Plan – Public Consultation

 Stroud Potatoes & Seed Day

 Tetbury Town Council – Election 6 Feb 20

 Mobile Library points

 Buckingham Palace Garden Party.

**43/20 COUNCILLORS –**

Cllr Bendall reported that the school has received a letter from Nick Gibb the Minister of School Standards stating the Avening Primary School was in the top 1% for KS2 english and maths last year. The school is also the 3rd best in the county. The Council congratulated the school.

 The school would like to redecorate the Chamberlain room. Cllr Bendall said he would get an idea of the plans before permission is given.

 Cllr Parsons asked if it was possible for the school and Parish Council to exchange a contact list. Cllr Bendall will suggest this to the headmistress and arrange if agreed.

**44/20 DATE OF NEXT MEETING**

The next meeting will be held on Wednesday 18th March 2020 at 7.30pm in the Jim Parsons Reading Room at the Memorial Hall.

The meeting closed at 9.30pm