**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 17 May 2018 7.30 pm**

**PRESENT:** Cllr D Bendall, Cllr D Conway, Cllr C Forster, Cllr C Howell,

Cllr G Parsons, Cllr A Slater, Cllr M Williamson, Cllr E Worsdell

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects Manager), Mrs S Bryant (Clerk) Gerald South

**58/18 VISITORS:**

 Three visitors attended the meeting.

**59/18 PUBLIC QUESTION TIME**

Two visitors attended the meeting to discuss the planning application from the Queen Matilda.

They did not object to the application in principle but did object to the proposed location of the proposed building. They stressed that they did not wish to cause conflict, and wanted to work with the applicants but felt the proposed location for the planned building was unacceptable as would have a significant impact on their home, but that if the proposed structure could be moved 1-2 meters it would help hugely. The council recommended they lodge their comments formally via the planning portal at CDC.

One visitor questioned how further consultation on the playing field proposals would be carried out. Cllr Slater explained that while all the proposals were included within the one planning application, as this was more cost effective than submitting several, but that it was always the intention that any improvements would be phased depending on need.

In relation to consultation, he confirmed that proposals would be shared with residents, with the suggestion that residents be invited to become involved in a working group.

Gerald South questioned whether councillors would be supportive of putting up some hanging baskets along the side of the hall - his wife, Jennie had agreed to tend to them.

It was agreed that initially two baskets should be put up, with the view that if the initiative proved successful, more may be added over time, and possibly a watering system.

John Collinson agreed to arranging for brackets to be put up.

***ACTION: John Collinson***

**60/18 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

There were no crimes reported in Avening during April 2018.

Cllr Bendall reported that a letter had been received from Gloucestershire Constabulary regarding Police Community Support Officers for the area with ways of contacting the local team.

It was agreed to include the information in The Villager Magazine.

***ACTION: Clerk to include the information in her article for The Villager.***

**61/18 APOLOGIES AND REASONS FOR ABSENCE**

Cllr C Mitchell – Personal; Cllr R Morgan (District Councillor) - Business; Cllr S Hirst (County Councillor).

**62/18 CODE OF CONDUCT**

 48.1.18 Declarations of Interest in Items on the Agenda

 None

48.2.18 Updates to Members Register of Interests

The Clerk was asked by the chairman to forward the Register of Interest from Cllrs Howell and Forster to him for inclusion on the Parish Council Website.

***ACTION: Clerk***

**63/18 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 19 APRIL 2018**

There were no matters arising.

**64/18 MINUTES AND ACTION LOG**

**MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 19 APRIL 2018 AND ACTION LOG**

The minutes were agreed as a true and accurate record and duly signed by the Chair.

The Action log was noted and updated. Comments were made on the following actions;

Table for Meeting Room

Cllr Slater agreed to circulate a couple of options for approval and to then order the most appropriate, ideally for less than £750.

***ACTION: Cllr Slater***

Fencing of Children’s Play Equipment

Cllr Slater agreed to look at options for suitable fencing.

***ACTION: Cllr Slater***

**65/18 DISTRICT COUNCILLORS REPORT**

Cllr Morgan was unable to attend the meeting but circulated the following report;

In terms of a written report, CDC is generally quiet at the moment. At the last meeting (Tuesday) we did pass (with cross party support) a motion to ask the officers to review the exact implications of the Cotswolds becoming a National Park (you may have seen our local MPs for Cotswolds & Stroud think it’s a good idea). The review should give us all more information as to the pros and cons of such a move.  The one local issue I should probably bring to the Parish Councils attention is that I have asked the full planning committee at CDC to review the application for a new build at 79 Sunground. CDC officers have rejected the application, but I have asked the full CDC planning committee to review the decision for the following reason ….

“In the light that planning permission has been granted for 11 new properties immediately adjacent to this planning application, and the fact that there is already a mixture of housing styles in the immediate area, I don’t agree with CDC view that this application is “not in keeping with the area”. A single property will not cause that much extra disturbance to the surrounding area and will not cause a significant increase in traffic movements in my opinion. The applicant owns the flats to the front of the build, and is willing to reduce the back garden size of these flats in order to accommodate a driveway with off street parking. Furthermore they are willing to dig downwards to reduce the height of the newbuild”.

 Cllr Slater added that he had met with Cllr Morgan at the site and agreed with the objections.

**COUNTY COUNCILLORS REPORT**

Cllr Hirst did not attend the meeting.

**66/18 COMMUNITY ISSUES AND PROJECTS**

**66/18.1 Project Managers Report / Memorial Hall**

John Collinson presented the circulated report.

**Stiles, Pillboxes and Bridges**

Cllr Parsons offered to help with this project.

John Collinson expressed his thanks and agreed to provide up to date criteria.

***ACTION: John Collinson***

**Roof Tiles**

The possibility of purchasing second hand tiles was discussed and approved subject to grant funding being available for the wider works programme. John also agreed to ask if the Village Hall Committee could contribute towards the cost, and will report back to the next Parish Council meeting with a proposal.

***ACTION: John Collinson***

**66/18.2 Playing Field / Feedback from Village AGM / Show Sunday 13 May 2018**

Cllr Worsdell reported on the main themes relating to comments he had received whilst manning the playing field stand at the village show.

Residents were disappointed that the planning application had not been withdrawn. Cllr Worsdell explained that it was never the case that all the proposals would go ahead at once and that it was a phased development, but it was more cost effective to submit one application instead of several.

Concern about the type of fence around the multi-use games area and whether there would be noise caused by balls hitting the fence.

This was noted and would be taken into account when considering options.

There was generally positive feedback regarding the proposed pump track and multi-use games area. It was confirmed that no lighting of the area was planned at present, but could be reconsidered at a future date if the need arose.

Concern about tree felling – there has never been an intention to remove any trees.

Some objectors just didn’t want any change at all.

It was also noted that there were no questions or concerns raised by children or young parents at the event.

Some residents had since reported that they had not been aware that the AGM/show event was happening so it was agreed to consider ways of better publicising the event next year.

Generally, it was felt that the show was well supported, with a greater attendance than at the 2017 event and was very enjoyable. £133 was raised for the chosen charity The Mark Richards Foundation.

**Community Issues**

 **66/18.4 Traffic and Highways**

The Highways Log was noted and two new reports of potholes added at between Star Farm and Chavenage Lane.

**66/18.5 GDPR**

The Clerk reported that she had attended the Society of Local Council Clerks Branch meeting on the morning of Thursday 17 May 2018 where a presentation was to have been given about the new regulations but unfortunately the speaker had not been able to attend.

Cllr Slater suggested that an e-mail should be sent to those contacts with which we have regular contact to state that we have their information and listing the purpose for which we use it.

 ***ACTION: Clerk***

**67/18 Annual Performance Review for Clerk and Project Manager**

Cllrs Slater, Williamson and Worsdell agreed to carry out these reviews on Tuesday 22 May 7.30pm in The Bell.

**68/18 FINANCE**

 **68/18.1 Finance Report up to 31 April 2018**

The report was noted.

**68/18.2 Approve Bills for Payment**

Schedule was circulated, and payments were approved.

**68/18.3 Annual Governance Statement 2017/18**

The Clerk explained the requirement to formally approve that the required accounting procedures, as stated in the Annual Governance Statement were in place.

Cllr Slater proposed that the statement be approved this was unanimously agreed.

**69/18 PLANNING AND TREE WORKS**

 **69/18.1 New Applications**

Ref: 18/01409/FUL Full Application for New single storey timber clad building at The Queen Matilda Tavern Star Lane Avening Tetbury Gloucestershire.

Cllrs did not object to the development in principle but did ask for the planned location of the proposed building to be reconsidered. It was felt that a little more concern should be shown to the neighbouring property and supported their suggestion that the planned building be moved so as not to be in such close proximity to their window.

Councillors also wished to express their concern for the safety of any vehicles from the proposed building which would need to pull out onto a sharp bend in the road at the junction .

Ref. No: 18/01482/COMPLY Compliance with conditions 7 (samples), 8 (panel) & 12 (details) - Erection of a dwelling and garage - Land at Wingfield Hampton Hill Avening Gloucestershire

**No comments made**

**69/18.2 Applications Responded to Since Last Meeting**

None

**69/18.3 Decision Notices**

 16/03573 Land Adjacent 19 Point Road, Avening GL8 8LY

 Planning Appeal dismissed.

**69/18.4 Planning Correspondence**

It was reported that one objector to the Playing Field planning application had stated that the Council were planning to use part of their land.

The Clerk was asked to check with The Land Registry to establish the boundaries of the piece of land in question.

***ACTION: Clerk***

**69/18.5 Tree Works**

None

**69/18.6 Any other New Applications since publication of this agenda**

 None

**70/18 CORRESPONDENCE**

**70/18.1 Request for Drop Kerb - Sunground**

The Clerk reported that she had received a request asking if it would be possible for a drop kerb to be installed in Sunground.

Councillors agreed that this was necessary and asked the Project Manger to arrange for this work to take place as soon as possible.

***ACTION: John Collinson***

It was also agreed to investigate what works could be carried out to improve disabled access to the playing field from the Sunground entrance - this was to be incorporated in the playing field upgrade, but now needs to be decoupled.

***Action: John Collinson agreed to investigate.***

**70/18.2 Mobile Post Office**

It was reported that the Mobile Post Office driver had suggested that the location of the van should be changed from Sunground to the layby opposite the Memorial Hall as it was felt that it would be a more prominent position and may result in increased use.

Councillors agreed with the suggestion but stressed that any change in arrangements should be well publicised and timings should be such that the van did not clash with school start and finish times.

**71/18 COUNCILLORS**

Cllr Slater requested that the formal Parish Council AGM take place at 7pm on Thursday 21 June 2018 before the Parish Council Meeting.

Items to be included on the agenda for the next Parish Council meeting;

Litter Pick

Signage Map Boards

Cllr Bendall agreed to seek quotes for moving the map boards to the other side of the road or alternatively getting the images reversed. John Collinson agreed to check with Highways on relocating them.

***ACTION: Cllr Bendall / John Collinson***

Cllr Forster reported that he attended a course on ‘Being a Good Councillor’ which he had found very useful.

**72/18 DATE OF NEXT MEETING**

The next meeting will be held on Thursday 21 June 2018 7.30pm in the Memorial Hall. All are welcome.

The meeting closed at 9.42pm