

Minutes of the meeting held on Wednesday 13th March 2024 at 7.00 pm.

PRESENT: Cllr Mulligan– Chair, Cllr Howell, Cllr J Hetterley, Cllr Hamilton, Cllr Slater, Cllr D Bendall. Cllr Parsons

ALSO IN ATTENDANCE: - Mrs S Baker (Clerk),

VISITORS: 1 Member of the public. Mr James Mills

33/24 PUBLIC QUESTION TIME – Mr Mills expressed an interest in becoming a Parish Councillor. Mr Mills gave some information on his background and why he was interested in becoming a Councillor.

34/24 APOLOGIES AND REASONS FOR ABSENCE – Cllr Hirst - GCC

35/24 CODE OF CONDUCT

166.1.18 Declaration of Interest in Items on the Agenda

7.2 Cllr Slater

166.2.18 Updates to Members Register of Interests

None.

36/24 MINUTES OF MEETING HELD ON 12th February 2024

The minutes of the meeting held 12th February were signed as a true record.

37/24 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 12 February 24

The Clerk said that she had engaged the services of Kemp IT to move the email to Microsoft 365. Kemp IT have requested the Councillors contact details. The Parish Council agreed to the Clerk sharing this information. The Clerk said that the Parish Councillors can expect to be contacted by Charlotte Kemp from Kemp IT, who will arrange to install Microsoft 365 email.

38/24 COMMUNITY ISSUES AND PROJECTS

Community Issues

Playing Fields Update

Cllr Mulligan said the expected quote for the footpath has been delayed.

The ROSPA playground inspection will take place in April.

Memorial Hall

Cllr Mulligan reported that the toilets have been refitted with new taps and water heaters.

The Trustees have agreed to proceed with refurbishing the roof over the toilets.

The smart meters will be installed on 27th March.

The Heating will be installed during the school holidays.

Cllr Bendall said following a quiet period the hall bookings are increasing.

The Youth Club have requested that due to clashing with football training, the youth club is moved to an alternative evening. Cllr Bendall will look at the bookings diary and organise this.

BIO-DIVERSITY POLICY

Due to Cllr Kings absence this will be added to the agenda April meeting.

DEFIBRILATOR

The defibrillator box is now installed. The Clerk will now register it on the “The Circuit”.

Annual Parish Meeting

The Clerk said that the annual Parish meeting needs to be organised. It must be held before 1st June during hours that the public can attend. It was suggested that the meeting was held on Saturday 18th in the Café. Cllr Hetterley will request the café is available on that day.

The Clerk said that she had been contacted by Tim Gwilliam GRCC affordable housing – This would be an ideal opportunity to get him to come to the meeting to speak about the affordable housing. It was also suggested that District Cllr Slater gives a presentation, and to ask the police if they are available.

39/24 TRAFFIC & HIGHWAYS

Richard Gray – Highways Manager , sent his thanks to the Parish Council for his retirement card. The Clerk confirmed that Gill Portlock has taken over from Richard Gray as Highways Manager.

Following the reporting of the subsidence on the Nailsworth to Avening Road. The clerk reported that it has ben inspected and is being monitored.

Following the traffic questionnaire for Tetbury Hill the Clerk has received a response from Highways (Appendix1) The Clerk will contact Mr Lelliot and in form him of Highways response.

There are brambles growing over the footpath at the junction of Lawrence Road. The Clerk informed the Council that the resident requiring a disabled parking space needs to contact Highways directly to make the request. Cllr Slater will inform the resident and help them with the correspondence.

Cllr Parson said that a number of trees have been removed and is blocking the footpath on Tetbury Hill – The Clerk will write to the resident and ask that he clears the path.

The traffic lights at Longford Mill are faulty again.

The Clerk has been informed by the PROW officer that Powis Lane is not a PROW or Highways. Cllr Slater said this is a mistake on the PROW system as it used to be a through road. The Clerk will contact the PROW officer again.

Cllr Mulligan received a complaint about horses using the pavements as a toilet. Although it is not a requirement to clean up after your horse, it is illegal to ride horses on pavements. Cllr Mulligan will put a notice in the Villager.

The village gates on Hampton Hill are rotting and in need of painting. The Clerk will report it to Highways as they installed them.

The village signs on Hampton Hill were damaged many years ago and have never been replaced. The Clerk will request they are reinstated.

A fallen tree at the Old Quarries, is on the footpath and needs clearing. The Clerk will write to them.

40/24 FINANCE

- I. Cllr Hetterley presented the Parish Councils financial position going forward. This showed the Council finances remain healthy, with an expected £40K in reserves at the end of the financial year. It was agreed that all the project funds be moved to the ring fenced account.
- II. Approve bills for payment – The list distributed prior to the meeting was agreed.

41/24 POLICE REPORT - Unavailable

42/24 DISTRICT COUNILLORS REPORT -
Unavailable

43/24 COUNCTY COUNCILLOR REPORT – Unavailable

44/24 PLANNING AND TREE WORKS

New Planning Applications

24/00466/FUL - Old Nags Head Nags Head Lane - Demolition of existing shed and erection of replacement shed – No Comment

24/00460/FUL - 44 Sandford Leaze - Conversion of existing garage and insertion of replacement dormer windows to the front and rear- No Comment

24/00336/FUL - Quietways West End - Variation of condition 2 (approved plans) to increase the width of rear first floor gable of planning permission 23/02645/FUL - Erection of a two storey side extension – No Comment

24/00290/FUL - 4 Sandford Leaze - Conversion of loft with veluxes, additional obscure side window – No Comment

24/00122/FUL - 6 Old Hill - Replacement of six wooden windows, two metal windows and front door - Support

Decisions Notices

24/00350/TCONR - 7 Pike House Mews High Street Willow (T1) - re-pollard to 4m above ground level - No objection

Cllr Parsons asked if a decision had been made on the Queen Matilda. The planning decision was still pending.

45/24 CORRESPONDENCE

GAPTC Vacancy for executive – Closing date for applications 3rd May

Free Home Energy Survey – SevernWye

NALC Events

GAPTC Commonwealth day

Election recruitment – 300 staff needed

SARA – Donation request £500

Town Parish Forum - Forwarded

Tim Gwilliam GRCC – Proceed with affordable Housing Survey

|

The Clerk said theta GAPTC wanted to know if any arrangements had been made for Commonwealth Day. The Parish Council agreed that they will contact Tetbury TC and request a joint commemoration. This also applies to the D- Day commemoration.

SARA has requested a donation. The Clerk will contact then and ask that they apply for the next financial year.

46/24 COUNCILLORS

Cllr Hamilton asked if the Parish Council would support funding the bouncy castle at the Church Fete, This will be put on the agenda at the next meeting.

47/24 DATE OF NEXT MEETING

Monday 10th April 2024 at 7pm.

The meeting closed at 9.30 pm.

Actions

38/24	Register Defib	Clerk
38/24	Chase contractor for path quote	Cllr Mulligan
40/24	Make Payments	Clerk
44/24	Planning Response	Clerk
39/24	Report Highways Issues	Clerk

Appendix 1

Correspondence from Gill Portlock GCC Highways Manager

4

I refer to your recent catch-up meeting with my colleague Richard Gray. Thank you for handing him the traffic questionnaire undertaken by residents of B4014 Tetbury Hill and for your summary sheet detailing the safety issues and the residents suggested mitigation measures. I have noted that of the 13 replies the majority of them are seeking some form of parking restrictions with the remainder suggesting a reduction in the speed limit and one reply for a build out to be constructed. Firstly, I would like to assure your Parish and the residents of Tetbury Hill that the safety of all users of our network is a priority to use and we have a remit to reduce the number of casualties upon the road network within the County.

I am very familiar with this road, and unfortunately the situation and concerns that have been raised with your Parish are not uncommon elsewhere within the County especially with the extent of car ownership being high and some properties with limited or lacking off road parking. Therefore, on one level I can understand your reasoning behind the suggested mitigation measures. It is regrettable that there will always be an element of drivers who despite having a responsibility to be aware that speed limits are not targets and they should ensure that their driving takes into consideration the constraints of the road, the prevailing weather conditions and be aware of other conditions which may also present a hazard do drive inappropriately and this type of mindset is difficult to engineer away.

With respect to introducing of parking restrictions and a reduction in the speed limit both would require the progression of a legal order known as a Traffic Regulation Order (TRO), this order enable enforcement either by the civil enforcement team for parking violations and by the Police for speed related matters. As I am sure you can appreciate that with over 3000 miles of roads within the County we receive a considerable number of requests for infrastructure improvement, road safety schemes (Chicanes) and speed limit changes , but we do not have an unlimited budget.

Consequently, we have to give careful consideration as to where our resources are directed and in order to filter these requests Gloucestershire Highways use a risk-based priority assessment process based upon empirical evidence. As I have mentioned one of the guiding factors in road safety initiatives is the use of empirical evidence such as reported personal injury incidents and measured speeds, we also look to see whether a particular site appears on our hotspot list and if so if there are any common factors associated with any incidents. As part of this process, we also examine the potential impact upon placing restrictions on the network, this is particularly so with parking restrictions as there is always the potential for any displaced vehicles being parked at more inappropriate locations.

The hot spot list is a review of all the recorded incidents which occur on the highway network , using a rolling three-year period , and from this list we are able to concentrate our activities at the locations with greatest need. For your information, this list is in excess of 250 hotspot locations within the County which have a record of personal injuries/life altering and deaths. This filtering method has been proven to be successful in helping us target the high-risk sites and thus contribute towards casualty reduction.

I have checked the recorded incident data base that we have and find that there have been no reported collision incidents on B4104 Tetbury Hill during the last three years, nor does this location feature on the “hot spot” list. My colleague in the transport monitoring team have provided me with the results of a speed survey, albeit a few years ago now but still relevant. The 85% speed was just over 25mph which indicates a very good compliance with the existing posted speed limit of 30mph.

In conclusion given the low accident data and recorded speeds I am not in a position to consider your request for traffic calming, parking restrictions or a reduction in the speed limit at this location. GCC would of course be prepared to review my position should any of the factors significantly change in the future. Regrettably we simply do not have the resources to be proactive only reactive to tackle sites with very high incidents.

I appreciate that this reply is not the outcome you would have liked but hope you can understand the process and guidance that we use to assess requests such as this.

Kind Regards

Gill Portlock

Local Highways Manager

South Cotswold