**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 20 October 2016 7.30 pm**

**PRESENT:** Cllr D Bendall, Cllr J Catterall Cllr C Mitchell, Cllr G Parsons, Cllr J Parsons,

Cllr A Slater (Chair), Cllr M Williamson, Cllr E Worsdell

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects), Mrs S Bryant (Clerk)

**145/16 VISITORS:**

 5 visitors attended.

**146/16 PUBLIC QUESTION TIME**

**Woodstock Close**

3 residents reported on parking problems in Woodstock Close. They gave examples of specific incidents but felt that the option to install key operated bollards in the turning area as suggested by Bromfords was not a suitable solution. They also reported that an unpleasant and abusive note had been left on a parked car.

The Chairman reported that a meeting with Bromfords and Gloucestershire Highways was scheduled for Friday 21 October and that these concerns would be raised and the Council would try to help in finding solutions. In relation to the abusive note, the residents were advised to inform the police and the Village Agent who may be able to offer advice.

The Chair agreed to update the residents on any developments.

***ACTION: Chairman***

**Mirror – Old Hill**

In reply to a request from a resident for a mirror to be put up at the end of Old Hill to help with visibility at the road junction, Councillors replied that unfortunately it was not possible to do this as mirrors are not recognised or adopted by the Highways agency and they would therefore not accept responsibility for them if there were to be an incident or accident.

**Lawrence Road**

The Chair advised the visitors that a meeting with Gloucestershire Highways, Bromfords, Cllr Hicks and other interested parties and agencies to explore solutions to the traffic and parking problems in Lawrence Road was scheduled for 21 October and that he would update them on the outcome of the meeting.

***ACTION: Chairman***

**147/16 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

 It was noted that there had been slight rise in reported crimes.

**148/16 APOLOGIES AND REASONS FOR ABSENCE**

**148/16.1 OTHER ABSENCES**

Cllr D Conway, Cllr Tony Hicks

**149/16 CODE OF CONDUCT**

 149.1/16 Declarations of Interest in Items on the Agenda

 Cllr E Worsdell – 10 Memorial Hall

 149.2/16 Updates to Members Register of Interests

 None

**150/16 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 22 SEPTEMBER 2016**

 None.

**151/16 MINUTES**

**151.1/16 MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 22 SEPTEMBER 2016**

The minutes were agreed as a true and accurate record and duly signed by the Chair.

**152/16 COUNTY AND DISTRICT COUNCILLORS REPORTS**

Cllr Parsons reported on his involvement in helping the Project Manager in progressing a composite listed building application for the water pumps. The Conservation Officer was advised that the pumps would not be removed for repair. The list of parts was available.

Cllr Parsons also reported that building work at Brandhouse Farm had halted as a new application has not yet been submitted.

**153/16 TO RECEIVE CHAIRMAN’S REPORT**

 The report was not yet available.

**154/16 COMMUNITY ISSUES AND PROJECTS**

 **154/16.1 Project Manager’s Report**

John Collinson presented the circulated report.

 Memorial Hall

John reported that he had met with Peter Regis and a representative from Approved Inspector Services and that a report had been prepared but unfortunately not by the officer who had attended. Councillors stated that they would prefer more detail in relation to usage of the upstairs room and felt that the report should make reference to an automated fire safety system and to note that checks should be made that fire blankets meet the necessary safety standards.

It was noted that an order should be place for a new defibrillator battery.

John stated that that gritter shed had a combination lock and he would circulate the number to Councillors, the school and the pubs.

***ACTION: John Collinson***

It was agreed that the order for a ramp for the gritter shed, at a cost of £48 should be placed and that a non-slip surface should be added to it.

***ACTION: John Collinson***

Cllr Worsdell reported that he had applied for a £5k grant to assist with fire safety improvements within the hall.

Display Map – Item deferred to next meeting.

 **154/16.2 Avening History Project**

Cllr Mitchell reported that she would report back to the December Parish Council meeting.

**154/16.3 Grass cutting on bank in Sunground**

Grass has now been cut.

**154 /16.4 Recycling Bins**

Cllr J Parsons reported that he had received statistical information on the usage of the bins and as the usage was very low it was proposed that the bins be removed. This was unanimously agreed.

A number of residents have expressed their thanks to the Parish Council for arranging to get this done.

***ACTION Clerk to arrange for the removal of the bins.***

**154/16.5 Christmas Tree Lighting Ceremony**

The date of 4 December was agreed. Cllr Worsdell agreed to undertake risk assessment. Cllrs Slater and Mitchell agreed to report back to next meeting on proposed arrangements.

***ACTION Cllr Slater and Cllr Mitchell***

**154/16.6 Litter Pick**

It was deemed too late to arrange a letter pick for this year due to the autumn leaves.

**154/16.7 Playing Field Gate**

The Clerk reported that she had received a quote of £345 for a galvanised steel gate but Councillors felt that a wooden gate would be preferable.

***ACTION: Clerk to seek quote for a wooden gate.***

**154/16.8 Winter Works for Grass Cutting Contracts**

It was requested that the brambles in playing fields be cut back and leaves cleared.

***ACTION: Clerk to arrange***.

It was also reported that the Avening to Nailsworth Road had become very overgrown and branches were hanging over the footpath.

***ACTION: Clerk to arrange for this to be cut back.***

**155/16 TRAFFIC AND HIGHWAYS**

**155/16.1 Bus Shelter – Mays Lane**

The clerk reported she was still waiting for a second quote for repairs to the bus shelter before being able to pursue an insurance claim. Cllr Gill Parsons agreed to assist in chasing the second quote.

***ACTION: Clerk / Cllr G Parsons***

**155/16.2 Lawrence Road**

 Discussed under agenda item 2.

**155/16.3 Woodstock Close – Parking Issues**

 Discussed under agenda item 2.

**156/16 FINANCE**

 **156/16.1 Finance Report up to 30 September 2016**

The finance report was circulated and noted.

**156/16.2 Approve Bills for Payment**

Schedule was circulated and payments were approved.

**157/16 PLANNING AND TREE WORKS**

 **156/16.1 New Applications**

Ref. No: 16/03822/FUL | Received date: Wed 14 Sep 2016 | Status: Pending Consideration | Case Type: Planning Application

[Second storey extension over existing. Single storey side extension - The Shoe Box 1 Point Road Avening Tetbury Gloucestershire GL8 8LU](http://publicaccess.cotswold.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=ODHW7UFII0Y00)

 **No objections raised.**

Ref. No: 16/03985/COMPLY [Insertion of two new internal staircases and internal works, alterations to door and window openings on west elevation - compliance with condition 8 (design) - 1 Church Farm Barn Point Road Avening Tetbury Gloucestershire GL8 8ND](http://publicaccess.cotswold.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=OE3VU0FIIBN00)

 **No objections raised.**

**R**ef. 16/02663 Full Application for Remodelling of the existing dwelling, including raising the height of the roof and two storey side extension at Pimbury Park Tetbury Gloucestershire GL8 8SF

 **Cllr Parsons to look at in more detail.**

Ref. 16/03571/LBC [Replace two windows - Dyers Cottage 51 Nags Head Lane Avening Tetbury Gloucestershire GL8 8NZ](http://publicaccess.cotswold.gov.uk/online-applications/centralDistribution.do?caseType=Application&keyVal=OCPSEXFI0AP00)

**No objections raised.**

**157/16.2 Applications Responded to Since Last Meeting**

 None

**157/16.3 Decision Notices**

 None

**157/16.4 Planning Correspondence**

 None

**157/16.5 Tree Works**

The following tree works were noted.

 Ref. 16/04262 Works to trees in conservation areas for Acer saccharinum marked A on sketch plan -

Complete felling required due to excessive shading, uptake of water and leaning towards

Highway. Juglans regia marked J on sketch map - Prune by 6 to 8 feet on sides and to line of

boundary wall with highway, prune 8 to 10 feet on top. Work to be done in July to avoid

excessive sap release. Work on J. regia to reduce excessive shading and uptake of water.

at 6 Tetbury Hill Avening Tetbury Gloucestershire GL8 8LT

Ref. 16/04146 Works to trees in conservation areas for Ash (T1) - Fell to favour the neighbouring yew and copper beech. Copper beech (T2) - Raise the crown to 5m above the road to allow vehicles

to pass freely. Reduce the road side radius of the crown by 4.5m (to centre line of the

road) to improve the symmetry and stability of the tree. at The Old Rectory High Street

Avening TETBURY Gloucestershire

**157/16.6 Any other New Applications**

None

**158/16 CORRESPONDENCE**

Mobile Post Office Service

The Clerk reported that following public consultation it has been confirmed that a mobile post office service will be available on the road opposite 65 Sunground, Avening GL8 8NW from 14 November 2016 and proposed opening times are:

Monday 2pm – 3pm

Thursday 2pm – 3pm

Western Power Underground Cable

The Clerk reported that she had received permit requests for planned works but it was felt that an underground cable through the centre of the field would interfere with plans to level areas of the field.

***ACTION: Clerk to contact Western Power to suggest they route the cable along the existing footpath at the edge of the field.***

Village Hall Insurance Renewal

The Clerk reported that the premium for insurance renewal was £837.11

Payment was approved.

Christmas Waste Collection Dates

Clerk to arrange for these to be published in the Villager

**159/16 COUNCILLORS**

Councillors felt that the gates into Avening could be smarted up by being painted and perhaps displaying an Avening plaque. The Chairman requested ideas for any other new projects to improve the village.

**160/16 DATE OF NEXT MEETING**

 Thursday 17 November 2016 7.30pm Avening Memorial Hall

All are welcome.

The meeting closed at 9.20 pm