**AVENING PARISH COUNCIL**

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON**

**THURSDAY, 18 DECEMBER 2014**

**PRESENT:** Cllr A Slater (Chairman), Cllr J Catterall, Cllr D Conway, Cllr Mrs G Parsons, Cllr M Williamson (Vice Chairman), Cllr T Beardsell and Cllr J Parsons

**ALSO IN ATTENDANCE:** Cllr Tony Hicks (County), Mr A Bulley (South District Cotswold Wardens), Mrs Aileen Bendall (Village Agent), Mr J Collinson (Projects) and Mrs C Braidwood (Clerk)

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| **129/14** | **Guests** |
|  | **Sue Black – People for You**  Unable to attend |
| ***Action:*** | **Alan Bulley – South District Cotswold Wardens**   * Mr Bulley introduced himself and explained the hope to have a Warden in each Parish. * Tries to walk all footpaths twice per year and has completed 3 circular walks identifying some issues that need attention (see attached). * Introduced Cotswold Lion and Guided Walks. * Confirmed that he had seen the circular walks on the website. * The Chairman raised the matter of the concrete placed around the stiles that ruined the original stonework. There had been no local consultation and complaints had been received from walkers and residents. He further explained that the Council is now looking to list the stone stiles and Mr Bulley advised that a Project carried out by the Conservation Board might be helpful with this. * It was agreed that it will be very useful to have a contact to help with any issues and Mr Bulley agreed to provide details of his circular walks for the Village website and to put copies of the Cotswold Lion in the Village pubs. |
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| **130/14** | **Public Question Time**  None |
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| **131/14** | **Police** |
|  | **Monthly Crime And Anti Social Behaviour Report**  No report had been received but Cllr Williamson reported that there had been break ins to commercial properties at Chalford, the Garage on Stroud Road and Stroud Brewery. He understood that the burglars had been after cash and the incidents appeared to be well planned. |
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| **132/14** | **Apologies And Reasons For Absence**  Cllr Mrs L Reid (Personal), Cllr Mrs C Mitchell (Personal) |
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| **133/14** | **Code of Conduct** |
| **133.1/14** | **Declarations Of Interest in Items on the Agenda**  Cllr A Slater Item 139.2/14 Bills for Payment |
| **133.2/14** | **Updates to Members Register Interested (if appropriate)**  None |
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| **134/14** | **Matters Arising From The Minutes**  None |
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| **135/14** | **To Approve And Sign the Minutes of the Parish Council Meeting held on 20 November 2014**  **RESOLUTION 53/14**  The Minutes were unanimously agreed as a true and accurate record and were signed by the Chairman |
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| **136/14**  ***Action:*** | **County and District Councillors’ Reports**  **Cllr A Hicks (County) - Lorries**  Cllr Hicks confirmed that Lorry Watch is not part of the Amey contract as it is a non-statutory service and that there is a limit of 7.5 tons on the Nailsworth Road but lorry drivers must use the shortest route for access. The Police should be advised before heavy vehicles use unsuitable roads and the Chairman confirmed that he has contacted the PCSO to request details of the procedure.  It was agreed that a reminder of the weight limit is needed at bottom of Tetbury Hill and another at industrial estate on the edge of Nailsworth. Cllr Williamson agreed to take the matter up at the next Police Neighbourhood Panel meeting.  **Cllr J Parsons (District) - Health**  Cllr Parsons confirmed that the CEO of the Hospital Trust had advised media that 70 – 90 beds are blocked by non-medical patients and that 200 community beds are already filled. GCC had called an extra-ordinary meeting to investigate the problem and to see how the relevant authorities could communicate better.  Cllr Conway proposed that the Council should ask for a formal explanation about the relationship between the NHS and all of the other providers as Community Care and the NHS should be in closer contact.  Cllr Parsons advised that SW Ambulance Service has successfully bid for an out of hours service as well as continuing to provide the ambulance service.  He further confirmed that the Ambulance service has agreed to sponsor a second defibrillator for the Village. |
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| **137/14** | **Chairman’s Report**  See Finance Report (attached). |
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| **138/14** | **Community Issues & Projects** |
| **138.1/14** | **Traffic and Highways** |
| ***Action:*** | **Recharge of Verge Cutting to Gloucestershire Highways – Update**  Measurement of the area is In hand. |
| **138.2/14** | **Community Issues** |
| ***Action:*** | **Community Defibrillator Awareness Training – Feedback**  Mr Collinson confirmed that an Awareness meeting had taken place on 1 December. It was very thorough and had been attended by 30 people. The unit is now operational and the Project Manager is now carrying out weekly checks that are logged on to a website. It was noted that it would be helpful to have a simplified map of the Village in the telephone kiosk that shows some house numbers/names for the emergency services.  It was agreed to include a request for a graphic artist in the Villager. |
| ***Action:*** | **Water Pumps Refurbishment – Update**  Mr Collinson confirmed that he had carried out an inventory of the condition of the pumps and now has only the High Street pump left to do. He and Mr Best will then look to have the missing or badly damaged pieces made or repaired.  The Clerk was asked to send Cllr Parsons details of the English Heritage listings. |
| ***Action:*** | **Provision of Visitor Map – To Progress**  Deferred to the next meeting. |
| ***Action:*** | **Update on Meeting Arrangements with Memorial Hall and Playing Field Committees**  The Clerk confirmed that a meeting has been arranged with the APFA Committee on Monday 12 January at 7.15 pm at the Bell.  It was agreed to seek to arrange a meeting with the Memorial Hall Committee on a Tuesday in January. |
|  | **Waterways Project – to Receive Update**  Cllr Conway advised that 4 groups have agreed to work with Primary School on this project and that the Severn Rivers Trust is also interested and in providing funding. Avon Wildlife Trust is doing voluntary work in a number of areas. He further advised that it should be possible to source an aquarium for the project. |
|  | **Other Updates from Project Manager**  Nothing further to report. |
| ***Action:*** | **Emergency Plan Contacts**  The Clerk was requested to contact Rev Celia to ask if she wishes to continue to be involved. It was suggested that the current Priest, Rev Peter Quinnell might wish to be involved. |
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| **139/14** | **Finance** |
| **139.1/14**  ***Action:*** | **Bank Reconciliation and Budget Status up to 30 November 2014**  Noted  The Clerk was requested to re-issue the spreadsheet giving up to date website information. |
| **139.2/14** | **Bills For Payment (as detailed on Schedule)**  **RESOLUTION 54/14**  It was RESOLVED to pay the Bills as per the attached schedule. |
| **139.3/14**  ***Action:*** | **Notes from the Informal Finance Meeting (Attached) and Consider Recommendations for the Budget and Precept for 2015 – 2016**  **RESOLUTION 55/14**  It was recommended to retain the current Precept level for another year.  Project Considerations:   * **Memorial Hall** – may need support for day to day running and to make some improvements such as sound, heating, hearing loop, parish council room. It was agreed that contact should be established with the Primary School Governors. * **APFA** – committee is less active committee and it may be necessary to become more involved with the day-to-day work running and to manage some remedial work. * Provide a Christmas tree for the Village next year. * Provide a Traffic Mirror opposite Old Hill and other locations. |
| **139.4/14** | **Staff Pay Scales for 2014 – 2016 and Recommended Non-Consolidated Payments**  **RESOLUTION 56/14**  It was unanimously RESOLVED to approve. |
| **139.5/14** | **Donation Requests** |
| ***Action:*** | **Avening Playing Field Association**  It was agreed to defer this item until after meeting the meeting with the APFA Committee.  The Clerk was requested to send an application form to the School. |
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| **140/14** | **Planning** |
| **140.1/14** | **To Consider Response to New Planning Applications** |
|  | None |
| **140.2/14** | **To Note Applications Responded to Since Last Meeting** |
|  | **None** |
| **140.3/14** | **To Receive Decision Notices** |
|  | None |
| **140.4/14** | **To Consider Planning Correspondence** |
|  | None |
| **140.5/14** | **To Receive Tree Works Notifications** |
|  | **14/05382/TPO** **16 Sandford Leaze Avening Tetbury Gloucestershire GL8 8PB**  Turkey Oak in rear garden - reduce height to approx. 12 - 13m; Reduce radial crown spread to approx. 4m; remove four of the lowest branches to raise the crown to approx. 4m between ground and lowest branches. |
| **140.6/14** | **To Consider Any Other Urgent Planning Applications or Correspondence Received Since Publication of the Agenda** |
|  | **Email regarding Development on Land Adjacent to 11 High Street**  Cllr Parsons advised that the developer is allowed to dig out more for retaining walls. |
|  | **14/05457/TCONR Sandford Barn High Street Avening Tetbury Gloucestershire GL8 8N**  Pollard sycamore to 6' below previous pollard. Log and leave wood, chip & remove  brash. Reduce height & sides of Leylandii. Work to start Friday 27th March 2015  Noted. |
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| **141/14** | **Correspondence** |
| **141.1/14** | **CDC Local Plan Consultation**  Noted |
| **141.2/14** | **To Consider Any Correspondence Received Since Publication of the Agenda** |
|  | **CDC – Review of Polling Arrangements**  Noted |
|  | **GCC – Budget Consultation**  Noted |
|  | **GAPTC – Subscriptions 2015 – 2016**  Noted |
|  | **Avening Youth Club – End of Year Report**  Noted. The success of the Youth Club was welcomed and congratulated. |
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| **142/14** | **The next Meeting of Avening Parish Council will be held on Thursday, 15 January 2015 in Avening Memorial Hall at 7.30 pm.**  **All Are Welcome** |

There being no further business, the meeting was closed at 9.10 pm