

AVENING PARISH COUNCIL
MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON
THURSDAY, 21 NOVEMBER 2013 AT 7.30 PM

PRESENT: Cllr J Parsons (Chairman), Cllr A Slater (Vice-Chairman), Cllr T Beardsell, Cllr D Conway, Cllr Mrs C Mitchell from 7.50 pm., Cllr Mrs G Parsons, Cllr Mrs L Reid, Cllr M Williamson

ALSO IN ATTENDANCE: Mr P Best (PCC), Mr F Venning (History Group), Mr S Uzzell, Mr M Hutchings (GRCC – Rural Housing Enabler) and Mrs C Braidwood (Clerk).

118/13 Martin Hutchings, Rural Housing Enabler, Gloucestershire Rural Community Council Affordable Housing Survey

Mr Hutchings introduced himself and said that he understood the background in which GCC have decided that the plot of land at the end of Sunground and adjacent to the Playgroup is now surplus to their requirements and looking into the options for its use. It could be developed as an 'Exception site' provided that a 'need' for housing is proven and planning permission granted. Priority would be given to local people.

- A template of a questionnaire that could be used to carry out a survey to determine the level of 'need' was circulated and discussed. It would be a 2 part questionnaire – first part - general and the second part for people actually looking for housing.
- Bromfords, Gloucester and Raglan Housing Associations already have properties in the village.
- Sunground properties were built in 2004 and occupied only by people with local connection.
- This particular site would be for local people who are registered on Gloucestershire Homeseekers website and live, work or have close family ties to Avening in an attempt to provide the right type of accommodation for local peoples' needs.
- National Government has determined that where there is no alternative and a Survey has shown no 'need' then an Exception site can be used to build open market housing.
- Mr Hutchings's time to carry out the survey is paid for by GRCC but the Parish Council would be asked to contribute to the cost of printing and freepost.
- Usually obtain a 30 – 40 % response rate
- Suggest carrying out questionnaire in the New Year.

It was agreed that Mr Hutchings would provide further information and estimates of costs to be considered at the next meeting.

Action:

119/13 Public Question Time

Mr P Best explained that he was representing the PCC to listen to the discussion on the grant application and answer any questions if it would be of assistance.

Mr F Venning said that he would like to research WW1 Wills which give details of the next of kin and would further enhance the Village History project. The Wills cost £7 each. With a total of 12 possible Wills. The Council already holds £600 for the History project and it was, therefore, agreed to support this request. It was further agreed it include some information of the full project on the new website and Mr Venning would discuss this with Cllr Slater.

Action:

**120/13 Police
Report About Crime And Anti Social Behaviour**
Noted

121/13 Apologies And Reasons For Absence
Cllr J Catterall (Personal)

122/13 Code of Conduct

122.1/13 Declarations Of Interest in Items on the Agenda

Cllr Williamson declared an interest in Item 127.3/13 Application from Avening Rural Cinema.

122.2/13 Updates to Members Register Interested (if appropriate)

Cllr Parsons advised that he is now part of the Patient Participation Group at Romney

- Action:** House surgery and the Clerk was requested to provide the relevant form to enable him to update his Interests.
- 123/13 Matters Arising From The Minutes (Attached)**
Emailed report attached.
- 124/13 Minutes of the Annual Meeting of the Parish Council held on Thursday, 17 October 2013**
RESOLUTION 39/13
The Minutes were unanimously agreed as a true and accurate record and were signed by the Chairman
- 125/13 To Receive County and District Councillors' Reports**
Nothing to report
- 126/13 Community Issues & Projects**
126.1/13 Traffic and Highways
It was noted that the wall above the Bell Inn has collapsed and that the Clerk holds details on ownership.
- 126.2/13 Community Issues**
Update on Flood Prevention Work
Work has been carried out on flood defences near to the School and Memorial Hall by CDC at a cost of £17,000 which will be covered by that authority. It was reported that some residents had expressed concern whether the work undertaken would be adequate to prevent flooding. It has now been agreed that residents will organise a working party in the spring / summer of 2014 to dig out the gravel and silt under the bridge to ensure that doesn't cause a problem. Members agreed that a plaque should be fixed to the bridge in recognition of the work carried out and that consideration should be given to list the railings by the bridge.
- Action:**
- Stiles Rebuilt by Cotswold Wardens near to Star Lane**
Members expressed concern that this work had been carried out at the request of the landowner but with no consultation with local people or the Parish Council. The Chairman agreed to speak to Cllr Mrs C Toppie (CDC) regarding the procedure for such work carried out by Cotswold Wardens
- RESOLUTION 40/13**
It was unanimously RESOLVED that the process for listing all other stone stiles in the area should be put in progress.
- Action:**
- To Note Minutes from Avening Memorial Hall Meeting on 14 October 2013**
It was noted that the Group is looking for funding for a remote fire alarm system which would then enable the Council to resume use of the upstairs Parish room. The Clerk was requested to invite the Committee to send a representative to the next meeting.
- Notes of the Meeting with GCC on 28 October 2013 to Explore Provision of Affordable Housing**
Noted.
- RESOLUTION 41/13**
It was unanimously RESOLVED to carry out a Housing Needs Survey to determine the level of need.
- Action:**
- 127/13 Finance**
127.1/13 Bank Reconciliation and Budget Status up to 13 November 2013 (Attached)
Noted
- 127.2/13 Bills For Payment**
RESOLUTION 42/13
It was unanimously RESOLVED to pay the Bills detailed on the attached schedule.
- 127.3/13 Grant Applications**
Cllr Slater advised that funds are available for local organisations and the Clerk was requested to circulate application forms in April so that all application can all be considered together.
- Action:**
- Application from Avening PCC for £1,250 towards the Churchyard Maintenance and Restoration - Community Fund**
It was noted that this application had been deferred from the last meeting pending further

information which had now been supplied. Mr Best explained that the overall cost of maintaining the graveyard is approx. £3,000 pa. and that the area will need to be extended in the future. An additional area for the interment of ashes has been given by Mr Bathurst. Mr Best further explained that the Church of England Synod has revised all fees and imposed them on all parishes whereas previously each PCC was able to determine their own.

RESOLUTION 43/13

Proposed: Cllr M Williamson and Seconded: Cllr T Beardsell and unanimously RESOLVED to approve this application.

Application from Avening PCC for The Villager for £300 towards general costs and £250 towards the annual bumper edition - Community Fund

It was noted that Cherington Parish Council do not contribute to the costs although the Villager covers both communities.

RESOLUTION 44/13

Proposed: Cllr Mrs C Mitchell and Seconded: Cllr A Slater and unanimously RESOLVED to approve this application.

Donation to the Royal British Legion for Poppy Wreath - Community Fund

RESOLUTION 45/13

It was unanimously RESOLVED to donate £100 in return for the Poppy Wreath that had been supplied.

Application from Avening Rural Cinema - Community Fund

RESOLUTION 46/13

Proposed: Cllr Mrs L Reid and Seconded: Cllr A Slater and unanimously RESOLVED to approve this application for £300.

127.4/13 Recommendations from the Finance Group for the Annual Budget Review and Precept Request

RESOLUTION 47/13

It was RESOLVED to approve the budget recommendations from the Finance Group (as attached) and to increase the Precept request by 1% to £23,780. It was noted that Star Lane should be added to the grass cutting contract and that more local project should be considered.

128/13 Planning

128.1/13 Response to New Planning Applications

None

128.2/13 Applications Responded to Since Last Meeting

None

128.3/13 Decision Notices Received

- 13/03106/FUL Land Parcel Adjacent To 11 High Street, Avening, Gloucestershire
Erection of detached live/ work unit with off road parking
- 13/03107/CON Land Parcel Adjacent To 11 High Street, Avening, Gloucestershire
Demolition of stone front boundary wall

Applications Refused 11 November 2013

128.4/13 Planning Correspondence

- Appeals A & B Ref: APP/F1610/C/13/2196168 and 2196169
Ruggers Green Wood and Oldfield Wood, West End, Avening, GL8 8NE
Appeal Dismissed
Cllr Mrs Parsons attended. Has 6 months to comply.
- Update to Cotswold District Local Plan 2011 - 2031

128.5/13 Tree Works Notifications

13/04613/TCONR Brooke House, Hampton Hill, Avening, Tetbury, Gloucestershire, GL8 8NS

T.1 - Beech Tree - fell, T.2 - Lime Tree - pollard two main leaders. Remove growth on the top of the two main leaders and reduce trunk by 7 metres leaving a remaining height of approx 15 - 20 metres

13/04572/TPO The West Wing, Avening House, High Street, Avening, Tetbury, Gloucestershire, GL8 8NH

T1 - Ash Tree remove 2 limbs overhanging garden at no 2 Woodstock Lane. T2 - Beech Tree reduce length of overhanging branches by approx 3m

13/04573/TCONR 22 Star Lane, Avening, Tetbury, Gloucestershire, GL8 8NT

T1 Ash - Fell, T2 Ash (multistem) - Fell, T3 Ash - Fell

13/04613/TCONR Brooke House, Hampton Hill, Avening, Tetbury, Gloucestershire, GL8 8NS
T.1 - Beech Tree - fell, T.2 - Lime Tree - pollard two main leaders. Remove growth on the top of the two main leaders and reduce trunk by 7 metres leaving a remaining height of approx 15 - 20 metres

129/13

Correspondence Received

List of Correspondence Received in October 2013

Noted

NHS Controlled Locality Determination following request from Stow Surgery to increase dispensing area

Noted

War Memorial Trust Bulletin – November 2013

Noted

Young Gloucestershire Annual Review 2012 – 13

Noted

130/13

The next Meeting of Avening Parish Council will be held on Thursday, 19 December 2013 In Avening Memorial Hall at 7.00 pm.

All Are Welcome

There being no further business, the meeting was closed at 9.20 pm