

# AVENING PARISH COUNCIL

MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON  
THURSDAY, 15 OCTOBER 2015 at 7.30 pm

**PRESENT:** Cllr A Slater (Chairman), Cllr D Bendall, Cllr D Conway, Cllr C Mitchell (until 9 pm), Cllr J Parsons, Cllr Mrs G Parsons, Cllr M Williamson and Cllr E Worsdell

**ALSO IN ATTENDANCE:** Mr J Collinson (Projects) and Mrs C Braidwood (Clerk).

**NON-ATTENDANCE:** Cllr J Catterall

124/15

## Visitors

### Tim Little - Tree Warden

The Chairman welcomed Tim Little who introduced himself and said that he had moved into the area from Hertfordshire to study for a Conservation degree at RAU. He is very keen to be involved with the Tree Warden Group and assist Avening where possible,

### Avening Playing Field Association Committee

Not available

### Aileen Bendall – Village Agent

Aileen advised that she has been a Village Agent for 5 years and explained that the Scheme started in Gloucestershire 9 years ago providing a signposting service for the over 50's. It is funded by the NHS and GCC and very successfully covers the whole of Gloucestershire with 37 agents. There are also specialist agents dealing with ethnic groups and cancer. Aileen works from home, part time and liaises with other services such as the Police, Fire and Health Service etc. The issue of lack of transport experienced by some housebound people keen to attend lunches etc. was raised and whilst the Scheme is unable to provide transport, Aileen agreed to provide information of a volunteer group run by Woodchester Parish Council and the Church which could be a good model for providing a similar service in Avening.

**Action(AB & CB):**

125/15

## Public Question Time

None.

126/15

## Police - Monthly Crime And Anti Social Behaviour Report

Noted

127/15

## Apologies And Reasons For Absence

Cllr A E Hicks (GCC)

## Code of Conduct

127.1/15

### Declarations Of Interest in Items on the Agenda

Cllr Slater declared an interest in Item 134.1/15 and Cllr Parsons declared an interest in Planning Applications in General due to being the Ward Member.

127.2/15

### Updates to Members Register Interested (if appropriate)

None

128/15

## Matters Arising From The Minutes

### Parking at the Junction with Point Road and High Street

The Clerk confirmed that Gloucestershire Highways does not consider the matter to be dangerous enough to make a TRO and the Police have advised that the guidance in the Road Safety Code is not enforceable.

### Maintenance of Trees on Boundary with Playing Field and Sunground

The Clerk advised that the land is owned by Gloucester Housing Association and are looking into the matter.

### Disappearing Stream

Cllr Parsons advised that he had met with Mr Shepherd and confirmed that he is the riparian owner. It was agreed that when the lizzen is filled there could be a danger

of flooding from the pond further down the watercourse where it has weeded up and will require clearing. The Clerk confirmed that Mr Savage would fill the lizzen when he has suitable material to do so but Members agreed that it would be preferable carry out the work as soon as possible.

**Action (CB):**

**Winter Maintenance – Grit Spreaders and Grit/ Salt Supply**

Cllr Worsdell had circulated a quotation for a grit spreader but in view of the cost it was agreed that he would bring one to the next meeting when a decision would be made regarding purchase.

**Action (EW):**

In the meantime, the Clerk was requested to contact Richard Williams to check the arrangements for the Snow Plough Operator.

**Action (CB):**

**Ash Path – Ownership and Overhanging Tree**

It was noted that the gardens bordering Ash Path have encroached on to the path making is very narrow and the Clerk was requested to contact Cllr Hicks to request clearing the overgrowth.

**Action (CB):**

**Update on Memorial Hall Charitable Trust**

Details of the charity's Scheme and the Lease with GCC had been circulated (as attached). In order to comply with the terms of the Scheme it was agreed that a public meeting should be held on Tuesday, 12 January 2016 at 7.30 pm at which the annual finance report could be available and a new Committee of Management formed to take the Hall forward. Until then only emergency works would be carried out.

**Action (CB):**

**Action (JC & EW & DB):** The Project Manager together with Cllrs Bendall and Worsdell advised Members that the Hall is non-compliant with regard to Fire Safety and Emergency lighting and that quotes are being obtained to rectify the situation.

**Churchyard Grant Application – Email from Peter Best**

Noted.

129/15

**Minutes of the Parish Council Meeting held on 17 September 2015**

**RESOLUTION 44/15**

The Minutes were amended to show that the proposed additional light for the lighting bar in the Memorial Hall was a suggestion made by Cllr Worsdell and not yet confirmed by the Avening Cinema Group.

**Action (EW):**

Cllr J Parsons abstained from the vote, as he was not present at the September meeting.

The Minutes were then agreed as a true and accurate record and were signed by the Chairman

130/15

**County and District Councillors' Reports**

Cllr Parsons advised:

- 10,000 responses had been received to Local Plan consultations so far.
- Consultation on Planning Policies will be available soon.
- He is unable to attend the Town & Parish Liaison meeting
- The development adjacent to 11 High Street has some Health & Safety issues relating to land falls and the owner does not own enough land to be able to get the visibility splays in although he has met all other conditions laid down by Inspector. It was noted that another planning application might have to be submitted. The Project Manager was requested to check on the safety of the listed water pump.
- Ruggers Wood – Concern was expressed that there has been some activity on the site and CDC Enforcement Officer is to check.
- Brandhouse Farm - Concern that concrete roads are being put in and the effect on the local environment.

**Action (JC):**

131/15

**Chairman's Report**

Circulated prior to the meeting – attached.

132/15

**Community Issues & Projects**

132.1/15

**Traffic and Highways**

**Highways Update**

Waiting response from Cllr Hicks following the September meeting.

132.2/15

**Community Issues**

**Avening Playing Field Association  
RESOLUTION 45/15**

The Clerk had circulated the Lease with the Trustees and the Association's Constitution (as attached) prior to the meeting. It was noted that the Committee are in breach of all the terms of the Constitution and the Lease and Members expressed serious concern regarding the situation, the condition of the play equipment and the Council's liability.

In the circumstances, it was resolved that ROSPA should be instructed to carry out a safety check of the equipment as a matter of urgency and the Committee notified that they are temporarily relieved of their responsibility until concerns are addressed and the Committee can meet with the Council to discuss the way forward.

**Action (CB):** It was further agreed to join Gloucestershire Playing Fields Association.

**Visitor Map**

**Action (CB):** The Clerk was requested to provide Cllr Worsdell with further information.

**Card and Information Pack for New Residents**

Cllr Bendall presented the first draft of the Welcome Card for new residents. It was well received. It was agreed that some means needs to be found of being notified of new residents. This would be investigated in time for the next meeting.

**Avening Football Club Charity**

Following enquiry a response had been received from Mr Ind explaining that the land, used by the Football Club, was sold in 2009 as it was unsuitable for use and the Pavilion was in poor condition with no funds to repair it. The funds from the sale were put into Trust, initially for 5 years, and that the Council had been informed. He further explained that the future use of the funds was reviewed earlier this year and that legal advice is still awaited.

Members noted that the football field had originally been given to the boys of Avening for football at a peppercorn rent of £1 per year and expressed concern that despite being public funds, there was little transparency in the management of the Trust or even who all of the Trustees are. It was noted that the charity is not registered with the Charities Commission.

**Action (CB):** The Clerk was instructed to request details of the current strategy for the proceeds of the football field.

**Community Emergency Plan**

**Action (EW):** Cllr Worsdell agreed to email the various questions he has in drawing up the Plan.

**Any Others**

**Project Managers Report** (as attached)

The Report was noted.

Mr Collinson further advised that the Cleaners hours have been increased due to demand and it was agreed to request that Mr Jarvis pressure wash the path outside the Chamberlain Room which is very slippery.

1133/15

**Finance**

**133.1/15 Bank Reconciliation and Budget Status up to 30 September 2015**

Noted

**133.2/15 Bills For Payment (as detailed on Schedule)**

**RESOLUTION 46/15**

It was resolved to pay the bills as detailed on the Schedule.

**133.3/15 Donation Request from Gloucestershire County Archives**

**RESOLUTION 47/15**

It was resolved to donate £50 to the Archives.

**133.4/15 Membership Renewal to Gloucestershire Rural Community Council**

**RESOLUTION 48/15**

It was resolved to renew membership and to pay £50.

**133.5/15 Informal Finance Committee Meeting**

It was agreed to hold a meeting on Monday, 9 November at 7.30 pm at Social Club and would include: Cllr M Williamson, Cllr J Parsons, Cllr Mrs G Parsons and Cllr D Bendall.

**133.6/15 Implications of new Transparency Code**

**Action (CB):** Deferred to the next meeting.

- 134/15 Planning**  
**134.1/15 To Consider Response to New Planning Applications**  
**RESOLUTION 49/15**  
**15/03717/FUL Wingfield 11 Hampton Hill Avening Tetbury Gloucestershire GL8 8NS**  
 Erection of dwelling with separate garage (Amendment to planning permission 15/00619/FUL to relocate dwelling closer to the western boundary)  
**No Objections**  
**15/01878/FUL 25 Tetbury Hill Avening Tetbury Gloucestershire GL8 8LT**  
**RESOLUTION 50/15**  
 Erection of a dwelling - New Details  
 It was resolved to object to this application and the new details due to concerns about the access especially for emergency vehicles and also about a new build in a Conservation Area.
- 134.2/15 Applications Responded to Since Last Meeting**  
 None
- 134.3/15 Decision Notices**  
**15/04495/NONMAT Land Adjacent 23 Sandford Leaze Avening Tetbury Gloucestershire GL8 8PB**  
 Non-material amendment to 14/03079/FUL for additional windows to the lower ground floor and proposed balustrading to the first floor rear roof  
**Permitted 13 October 2015**
- 134.4/15 Planning Correspondence**  
 None
- 134.5/15 Tree Works Notifications**  
**15/04095/TCNR 1 Church Farm Barn Point Road Avening Tetbury Gloucestershire GL8 8ND**  
 a) Weeping Silver Birch for removal; b) species unknown - for removal; c) species unknown - for removal
- 135/15 Correspondence**  
**Invitation to Flood Meeting – 27 November 2015**  
 Noted  
**Invitation to Magna Carter Events**  
 Cllr Mrs Parsons agreed to attend.  
**GAPTC – Code of Conduct Training**  
 Noted  
**GCC Consultations – Fire & Rescue and Local Transport**  
 Cllr Bendall agreed to attend the Cirencester meeting in view of concerns about resources.  
**GAPTC – Negotiate a Better Outcome in Planning**  
 Noted  
**GCC – Members for Police and Crime Panel**  
 Noted  
**Invitation to Charity Event at Coleford Town Council**  
 Noted
- 136/15 Councillors – An Opportunity for Members to bring any item of Information to the Council or Items for Future Meetings**  
**For Next meeting**
- Matching requests for allotments with residents unable to maintain gardens.
  - Heavier Traffic and Speeding at Greenway Head, Point Road and West End
- 137/15 The next Parish Council Meeting will be on Thursday, 19 November 2015 in Avening Memorial Hall at 7.30 pm.**  
**All Are Welcome**

There being no further business, the meeting was closed at 22.01