**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 18 October 2018 7.30 pm**

**PRESENT:** Cllr D Conway, Cllr C Forster, Cllr C Howell Cllr C Mitchell, Cllr G Parsons Cllr A Slater,

Cllr M Williamson,

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects Manager), Mrs S Bryant (Clerk)

**132/18 VISITORS:** Gerald and Jennie South

**133/18 PUBLIC QUESTION TIME**

Jennie South spoke in support of the Grant Application to assist with the Avening Community Café setting up costs.

Jennie explained that following a public meeting, responsibilities had been allocated to individuals and the Social Club had agreed to host the café at a cost of £30per session. The costs and training implications were explained, and Jennie confirmed that applications have also been made to other funding sources. It was planned to host the first café opening on Tuesday 13 November 2018.

Cllr Slater proposed that the Parish Council approve a grant of £600 to cover the cost of rent for the first 20 weeks. This was unanimously agreed.

Gerald reported that he had applied to Cotswold District Council for funding to set up a Youth Club for 12-16-year olds, this would be in addition to the existing club for 8-12-year olds.

Cllr Slater asked Gerald to advise the Council if he would be applying to them for grant funding so that this could be considered as part of the budget planning process.

**134/18 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

There were 2 crimes reported in Avening during September 2018.

**135/18 APOLOGIES AND REASONS FOR ABSENCE**

Cllr D Bendall, (personal), Cllr E Worsdell – personal, Cllr R Morgan (District Councillor) - (Business)

Cllr S Hirst (County Councillor),

**136/18 CODE OF CONDUCT**

 136.1.18 Declarations of Interest in Items on the Agenda

 None

136.2.18 Updates to Members Register of Interests

 None

**137/18 MATTERS ARISING FROM THE MINUTES OF MEETING AND THE AGM HELD ON 20 SEPTEMBER 2018**

There were no matters arising.

**138/18 MINUTES**

**MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 20 SEPTEMBER 2018**

The minutes were agreed as a true and accurate record and duly signed by the Chair.

**139/18 ACTION LOG**

The Action log was noted and updated.

It was agreed to formally name the Jim Parsons Reading at 7.15 pm on Thursday 15 November 2018, prior to the Parish Council meeting.

**140/18 DISTRICT COUNCILLORS REPORT**

No report presented

**COUNTY COUNCILLORS REPORT**

No report presented.

**141/18 COMMUNITY ISSUES AND PROJECTS**

**141/18.1 Project Managers Report / Memorial Hall**

Councillors were encouraged to promote the buy a tile initiative and it was suggested that a plan of the Memorial Hall roof should be designed showing the approximate number of tiles required. People could put their names on a tile to show they’d purchased one (or more). The design could be displayed in the hall during the WW1 Commemoration event on 10 November 2018.

It was reported that the WI were holding a quiz on Friday 16 November 2018 to also raise money for the hall roof.

**141/18.2 Playing Field**

John reported that he was still waiting replies to queries on quotes for fencing the play equipment. Cllr Mitchell suggested that Gloucestershire County Council Property Services may have surplus fencing that would be suitable. John agreed to investigate this.

***ACTION John Collinson***

It was noted that there was a very tight timescale if public consultation was to start in January 2019 in time to meet planning dates for a 2020 start, and John volunteered to convene a meeting to start the process.

***ACTION: John Collinson***

**Community Issues**

 **141 /18.3 Traffic and Highways**

 The updates to the Highways Issues log were noted.

 It was reported that the area behind the garages in Sunground was in need of strimming.

***Action: Clerk to contact Bromfords to ask for the work to be done and to ask if they could advise how many of the garages were being used for cars.***

**141/18.4 Recruitment of New Clerk**

The Clerk reported that the vacancy had been advertised with a closing date of 12 November 2018 and that she had already received some good quality applications.

**141/18.5 Co-option of New Councillor**

Councillors were advised that Mick Williamson was stepping down from the Council due to an impending move out of the Avening area.

Councillors were very sorry that Mick was leaving and expressed their thanks and appreciation for all his work, both as Chairman in the past and Vice Chair currently and wished him well for the future.

In relation to the subsequent vacancy it was proposed to either approach individuals to ask if they would be interested or carry the vacancy until May 2019 when Councillors elections were due to take place.

It was agreed to wait until May 2019.

**141/18.6** **WW1 Commemoration**

It was reported that preparations were underway and a trial projection onto the church exterior wall had proved to be very effective. filming had taken place for the stories, and those taking part had done a great job.

Cllr Mitchell asked for Councillors help in supporting and promoting the event. She agreed to circulate some wording to everyone.

***ACTION: Cllr Mitchell***

**142/18 FINANCE**

 **142/18.1 Finance Report up to 30 September 2018**

The report was noted.

**142/18.2 Approve Bills for Payment**

Schedule was circulated, and payments were approved.

**142/18.3 Grant Application- Avening Community Cafe**

Discussed under Agenda Item 2.

**143/18 PLANNING AND TREE WORKS**

 **143/18.1 New Applications**

Ref. No: 18/02984/FUL

Erection of dwelling and double garage (amendment to 17/01415/FUL) - Land at Wingfield Hampton Hill Avening Gloucestershire.

***ACTION: Councillors were asked to forward any comments to the Clerk.***

**143/18.2 Applications Responded to Since Last Meeting**

None

**143/18.3 Decision Notices**

Ref. 18/02374

Full Application for Erection of single storey extension and garage at Fern Cottage 5 Mays

Lane Avening Tetbury Gloucestershire

Application Approved

**143/18.4 Planning Correspondence**

**143/18.5 Tree Works**

None

**143/18.6 Any other New Applications since publication of this agenda**

 None

**144/18 CORRESPONDENCE**

**145/18 COUNCILLORS**

Cllr Slater felt that recent village events had been poorly attended by Councillors and that much of the arranging and organising had been carried out by the same few people. He asked for more help and support and for all Councillors to become involved in such events.

The dog waste bin recently installed on Hampton Hill had been put in the wrong place. The Clerk was asked to arrange for it to be moved to the correct location opposite the Cherington/ Nags Head Lane.

***ACTION: Clerk***

Cllr Slater reported that he was preparing a finance page to be included on the Avening Parish Council website.

**146/18 DATE OF NEXT MEETING**

The next meeting will be held on Thursday 15 November 2018 7.30pm in the Memorial Hall. All are welcome.

The meeting closed at 9.04pm