**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 18 August 2016 7.30 pm**

**PRESENT:** Cllr D Bendall, Cllr D Conway, Cllr G Parsons, Cllr J Parsons, Cllr M Williamson (Chair),

Cllr E Worsdell

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects), Mrs S Bryant (Clerk)

**112/16 VISITORS:**

 None

**113/16 PUBLIC QUESTION TIME**

 None

**114/16 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

 No Report was presented

**115/16 APOLOGIES AND REASONS FOR ABSENCE**

 Cllr A Slater, Cllr C Mitchell, Cllr Tony Hicks S. Harris (APFA)

**116/16 CODE OF CONDUCT**

 116.1/16 Declarations of Interest in Items on the Agenda

 Cllr E Worsdell – 10 - Memorial Hall

 116.2/16 Updates to Members Register of Interests

 None

**117/16 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 21 July 2016**

 None.

**118/16 MINUTES**

**118.1/16 MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 16 June 2016**

106/16.6 Meeting re Condition of Roads

Cllr G Parsons requested that the names of all those who had attended the meeting be recorded in the minutes, these being Cllr G Parsons, Cllr D Bendall, Frances Conway (on behalf of Dominic Conway), Derek Ind, Paul Vincent, Richard Gray and Gill Portlock.

The minutes were otherwise agreed as a true and accurate record and once amended would be sent to the Chairman for signature.

**119/16 COUNTY AND DISTRICT COUNCILLORS REPORTS**

Cllr Parsons reported on the following items:

Regarding the planning application for 2 steel shipping containers at Hazelwood Cottage, Cllr Parsons explained that AGFO`s are not a LPA decision as such and is treated as a Notification and dealt with within 28 days. In this case the Planning Case officer and his supervisor were unhappy with 2 containers as they did not meet the criteria and it has been amended to 1 container and then given approval.

Cllr Parsons reported that he was involved in the 5-year programme regarding the infrastructure of a number of areas of the health service.

A number of concerns were raised about footpaths becoming impassable due to overgrown hedges or overhanging trees, in particular, the paths to Nailsworth and to Minchinhampton. It was suggested that a note be put in The Villager reminding landowners of their responsibilities in relation to maintaining hedgerows and trees that adjoin public rights of way.

***Action: Clerk to forward item to The Villager***

**120/16 TO RECEIVE CHAIRMAN’S REPORT**

 The report was circulated.

**121/16 COMMUNITY ISSUES AND PROJECTS**

 **121/16.1 Project Manager’s Report**

John Collinson gave an update on the following projects.

 Water Pumps

John Collinson hoped that it would be possible for all of the water pumps to be included in one listed building application as opposed to a number of individual applications. Cllr J Parsons agreed to liaise with the Conservation Officer at Cotswold District Council regarding this.

***ACTION: Cllr J Parsons.***

Walking Leaflets

Cllr Bendall felt that on Walk 3, The Bell Pub should be mentioned and that the directions seemed to be incorrect.

***ACTION: John Collinson to review.***

 Memorial Hall

Cllr Worsdell asked that the Council consider funding for the architect’s design and negotiation work as listed in the report.

It was agreed to discuss this at the next Parish Council meeting.

***ACTION: Clerk to note agenda item***

Display Map

It was requested that this be discussed at the next meeting

***ACTION: Clerk to note agenda item***

 **121/16.2 Avening History Project**

Cllr G Parsons reported that she had attended a meeting regarding the future of the project and highlighted the huge amount of work that had been done by Fred Vening and she felt he would still wish to be involved.

It was suggested that this item be discussed further at the next Parish Council Meeting.

***ACTION: Clerk to note agenda item***

**121/16.3 Grass cutting on bank in Sunground**

Both the Clerk and Cllr J Parsons reported that they had contacted Bromfords on numerous occasions regarding proposals for maintaining the site but had still received no response.

***ACTION: Clerk to chase.***

**121/16.4 Recycling Bins**

Cllr J Parsons stated that he was still waiting for information on the usage of the bins and dependent upon the result the Council will remove them entirely or identify a more suitable location.

**121/16.5 Christmas Tree Lighting Ceremony**

To be discussed at the next Parish Council meeting.

***ACTION: Clerk to note agenda item***

**121/16.6 Litter Pick**

Cllr Williamson reported that as the event had not been publicised very widely only a few attended but that another litter pick would be organised for the end of September.

**121/16.7 Western Power – Tree Cutting at Playing Fields**

The Clerk reported that she had met with a representative of Western Power and agreed the trimming back of a number of trees at the playing field so as to allow a 4m clear area around the power lines. The works were scheduled to be carried out within the next two months.

**121/16.8 Consultation on Mobile Post Office Services**

The Clerk reported on a local public consultation regarding the proposal to introduce a mobile post office service for Avening. The proposal was for the mobile unit to be situated on the road opposite 65 Sunground and to be open on Mondays and Thursdays between 2pm and 3pm.

Views were sought on the suitability of the location along with any other comments or suggestions regarding the proposal.

Cllrs felt that a more suitable location would be in the layby opposite the school.

It was agreed to include details of the consultation process in The Villager so as to allow residents to also respond.

***ACTION: Clerk to prepare item for The Villager***

**122/16 TRAFFIC AND HIGHWAYS**

**122/16.1 Bus Shelter – Mays Lane**

The clerk reported that the bus shelter had become seriously damaged and had been temporarily closed off. It was proposed to make an insurance claim for the cost of the repairs and she was currently seeking 2 quotes, as required by the insurance company, and would then request that repair works commence.

**122/16.2 Lawrence Road**

The Clerk reported that work to cut the tree branches was scheduled for the afternoon of Tuesday 23 August and that there were ongoing discussions with Richard Gray and Cllr Tony Hicks regarding the proposal for improving the junction.

Cllr Bendall reported that he had asked the Fire Service to carry on a ‘dry run’ in Lawrence Road and would check as to whether this had yet happened.

**112/16.3 Woodstock Close – Parking Issues**

The Clerk reported on correspondence received from a resident in Woodstock Close about inconsiderate parking in the entrance and turning area of Woodstock Close despite the ‘No Parking’ sign. It was agreed to contact Bromfords to ask if clearer signage could be installed.

***ACTION: Clerk to contact Bromfords***

**112/16.4 Star Lane Mirror**

John Collinson confirmed that he and Brian Jarvis had adjusted the mirror as best they could but it was recognised that the mirror was not of good quality.

**123/16 FINANCE**

 **123/16.1 Finance Report up to 30 July 2016**

The finance report was circulated and noted.

**123/16.2 Approve Bills for Payment**

Schedule was circulated and payments were approved.

**123/16.3 Grant Application from Avening Parochial Church Council**

The Clerk reported that she had written to Peter Best regarding the approval of the grant application subject to the church agreeing to a request for the gates not to be locked until after dusk. Peter had replied to explain that there had been incidents of petty vandalism and anti-social behaviour at the church but that they were looking at ways to improve security. Cllrs suggested that security lights, with movement sensor may act as a deterrent.

**124/16 PLANNING AND TREE WORKS**

 **124/16.2 Applications Responded to Since Last Meeting**

 None

 **124/16.3 Decision Notices**

16/02544/FUL Stone facing to concrete retaining wall and erection of parking barn (part retrospective) - The Old Coach House Hampton Hill Avening Tetbury Gloucestershire

GL8 8NS Application Decided

16/02545/AGFO Alterations to approved scheme for conversion of garage to habitable use - The Old Coach House Hampton Hill Avening Tetbury Gloucestershire GL8 8NS – Application Withdrawn

08/01479/FUL Erection of double gates at existing entrance to property. Construction of dormer window to Glebe House Cottage. Alterations to coach house: glazed doors in 2 existing openings and enlargement of existing opening to form new external door. - Glebe House Cottage 5 New Inn Lane Avening Tetbury Gloucestershire GL8 8NB

Application Disposed

11/03791/FUL Change of use from workshop, commercial and office use to residential. (Resubmission of planning application 08/02054/FUL reducing the units to 8) - Avening Mill Mill Lane Avening TETBURY Gloucestershire GL8 8PD

Application Disposed

16/00891/FUL Erection of a live/work unit (Variation of conditions 2, 12 and 13 of appeal decision APP/F1610/A/14/2211813 (13/03106/FUL) to allow for the substitution of revised plans and to enable parking and manoeuvring to be provided within the application site) - 11A High Street Avening Tetbury Gloucestershire GL8 8LU

Application Withdrawn

01/02615/FUL Change of Use from Public House to Dwelling House - 29 High Street Avening Tetbury Gloucestershire - Application disposed

**125/16.4 Planning Correspondence**

 None

**125/16.5 Tree Works**

None

**125/16.6 Any other New Applications**

None

**126/16 CORRESPONDENCE**

None

**127/16 COUNCILLORS**

Cllr Worsdell questioned whether there was any progress on the issue of maintenance of Ash Path.

The clerk agreed to seek clarification.

***ACTION: Clerk to contact Mike Barton, AMEYS***

**128/16 DATE OF NEXT MEETING**

 Thursday 22 September 2016 7.30pm Avening Memorial Hall

All are welcome.

The meeting closed at 8.53 pm