**Avening Parish Council Meeting**

**Minutes of the meeting held on Thursday 19 May 2016 7.30 pm**

**PRESENT:** Cllr D Bendall, Cllr D Conway, Cllr C Mitchell, Cllr G Parsons, Cllr J Parsons, (Chair)

Cllr A Slater (Chair), Cllr E Worsdell

**ALSO IN ATTENDANCE**: Mr J Collinson (Projects), Mrs S Bryant (Clerk)

**80/16 VISITORS:** 1 visitor attended to observe.

The Chair explained about the work of the Parish Council and how business is conducted and gave some examples of groups within the village where help may be welcomed such as the playing field committee or the play group.

**81/16 PUBLIC QUESTION TIME**

 None

**82/16 POLICE MONTHLY CRIME AND ANTI SOCIAL BEHAVIOUR REPORT**

 Report has not been received.

 ***ACTION: Clerk to chase report for next meeting.***

**83/16 APOLOGIES AND REASONS FOR ABSENCE**

 Cllr M Williamson, Cllr Tony Hicks.

**84/16 CODE OF CONDUCT**

 84.1/16 Declarations of Interest in Items on the Agenda

Cllr Worsdell declared an interest in item 10.i Village Hall, Cllr Mitchell and Jim Parsons declared an interest in item 10.iv Queen’s 90th Birthday Celebrations and Cllr Slater declared an interest 11.2 Bills for payment.

The register was duly signed.

 84.2/16 Updates to Members Register of Interests

 None

**85/16 MATTERS ARISING FROM THE MINUTES OF MEETING HELD ON 19 MAY 2016**

 There were no matters arising.

**86/16 MINUTES**

**86.1/16 MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 19 May 2016**

 The minutes were agreed as a true and accurate record and were signed by the Chairman.

**87/16 COUNTY AND DISTRICT COUNCILLORS REPORTS**

 There was no report from the County Councillor

 **District Councillors Report**

 Cllr Jim Parsons reported on the following issues:

 Recycling Bins – work is ongoing on trying to identify an alternative location for the bins.

 Housing Strategy - this has now gone out for consultation.

Emergency Services – Cllr Parsons will be attending a meeting to discuss concerns regarding response times. He also reported that the Ambulance Trust out of hours service will no longer be operating from April 2017.

Housing development – land with planning permission for 11 houses is again on the market which may see a different plan being proposed.

**ADDITIONAL ITEM – Jo Cox**

Following a suggestion from The Chairman, a minute silence was held to reflect on the death of

Jo Cox and to show respect.

**88/16 TO RECEIVE CHAIRMAN’S REPORT**

 The Chairman confirmed that his report was available to view in the Villager magazine.

**89/16 COMMUNITY ISSUES AND PROJECTS**

 **89/16.1 Project Manager’s Report**

The Project Manager presented his report and also explained the additional charges on the invoice from DSL relating to the survey of the hall. The additional costs were accepted.

 **89/16.2 Avening History Project**

The Clerk reported that an appeal for assistance with the project would be included in the next edition of the Villager and that any responses would be reported back to the next Parish Council meeting.

***ACTION: Clerk to note agenda item.***

**89/16.3 Grass cutting on bank in Sunground**

The Clerk reported that Bromfords were planning to meet with their maintenance staff on site to discuss how best to deal with the grass cutting on the steep bank and that they would report back with proposals.

**89/16.4 Queen’s 90th Birthday Celebrations**

The Chair thanked Cllr Mitchell for all her efforts and involvement in the event. He felt that it had been a great success and had received very positive feedback from those who attended.

Cllr Mitchell agreed that the event had been greatly appreciated and felt that a similar event should be considered as part of next year’s annual village meeting.

The Chair agreed that this will be considered when planning the next village meeting.

**89/16.5 Review of Village Meeting**

The Chair offered thanks and appreciation to all those who had been involved in organising the meeting but expressed disappointment at the low turnout.

**89/16.6 Avening Playing Field Association**

Steve Harris reported that the Playing Field Committee had been seeking the view of villagers in relation to what they would like to see at the playing field. They had received considerable feedback at the village fete and would also be seeking opinions at the school fete. He stated that new football nets had been ordered and he had requested quotes for playground equipment.

Steve also reported that the committee would like to hold a fund raising event involving a cycling challenge. It was agreed to check whether the Parish Council insurance would cover such an event.

***ACTION: Clerk to enquire.***

The Council thanked Steve for the work undertaken and Cllr Bendall offered his assistance in helping the Playing Field Committee with preparing a business plan.Steve agreed to arrange a date to meet with Cllr Bendall after the school fete.

**90/16 TRAFFIC AND HIGHWAYS**

**90/16.1 Bus Shelter – Mays Lane**

The Clerk reported that Brian Jarvis had agreed to arrange for the drain to be cleared and for the bus shelter to be cleaned but he felt that the treatment that had been applied to the bus shelter should be good for another few years.

It was questioned whether it may be more appropriate for Geoff Brooks, Avendale Garden Maintenance to carry out this work.

***ACTION: Clerk to make enquiries.***

**90/16.2 Bollards near playing field**

The Clerk reported that the missing reflective tops had been reported to Highways on 1 June 2016 Ref 110588

**90/16.3 Lawrence Road**

The Chair reported on a problem with visibility at the Lawrence Road / Hampton Hill Junction. It had not proved possible to widen the mouth of the road due to underground pipes but clear road markings or mirrors could help the situation. The issue has been reported to Cllr Tony Hicks.

**90/16.4 Gates – Tetbury Hill**

It was also reported that the two gates at the top of Tetbury Hill had become overgrown and unsightly. It was suggested that perhaps the gates could be painted and an Avening sign erected.

It was agreed to arrange for the area to be tidied and then consider painting.

***ACTION: Clerk to organise***

**90/16.5 Star Lane Mirror**

It was reported that the mirror needed attention as currently it was badly aligned. The Chair reported that Highways were not able to attend to it so it was suggested that the handyman be asked to undertake the task.

***ACTION: Clerk to organise.***

**90/16.6 Horse Chestnut Tree – Junction of Lawrence Road / Hampton Hill**

It was requested that Piers Hansen, Tree Maintenance be asked to trim the lower branches.

***ACTION: Clerk to organise.***

**90/16.7 Deed Document – Ash Pass**

The Chair reported that he was in receipt of a deed document which showed that the two gates on the eastern boundary belonged to the Parish Council and that he would pass the document to Cllr Parsons.

**91/16 FINANCE**

 **91/16.1 Finance Report up to 30 May 2016**

**91/16.2 Approve Bills for Payment**

Schedule was circulated and payments were approved.

**92/16 PLANNING AND TREE WORKS**

 **92/16.1 New Applications**

None

 **92/16.2 Applications Responded to Since Last Meeting**

 Brand House

The Chair could not recall any planning application for the barn conversion and Cllr Parsons stated that he would be discussing the plans with Cotswold District Council.

***ACTION: Cllr Parsons.***

 **92/16.3 Decision Notices**

 None

 **92/16.4 Planning Correspondence**

 None

**92/16.5 Tree Works**

**Works to Sycamore, Field Maple and Willow at Bramley Cottage, 20 Star Lane 16/02073/TCONR**

No objections received

**Works to Sycamore 52 High Street 16/02081/TCONR**

No objections received

**92/16.6 Any other New Applications**

None

**93/16 CORRESPONDENCE**

The Clerk reported that she had received notification of the National Parish Council Magazine Awards and asked whether the Council would be interested in entering.

Councillors agreed that they would like to take part and asked the clerk to apply for an application form.

***ACTION: Clerk***

**94/16 COUNCILLORS**

Cllr Mitchell reported that there was an amount of documents in the upstairs room that needed to be archived or disposed of and asked that the Clerk assist her in doing this. It was also felt that a lock should be fitted to the door.

***ACTION: Cllr Mitchell / the Clerk***

It was reported that Cllr Conway had damaged his car in potholes on Point Road and that the incident had been reported to Cllr Hicks and Gloucestershire Highways Department.

**95/16 DATE OF NEXT MEETING**

 Thursday 21 July 2016 7.30pm Avening Memorial Hall

All are welcome.

The meeting closed at 9.03 pm