AVENING PARISH COUNCIL

**MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON**

 **THURSDAY, 21 JANUARY 2016 at 7.30 pm**

**PRESENT:** Cllr A Slater (Chairman), Cllr D Bendall, Cllr D Conway, Cllr Mrs C Mitchell, Cllr Mrs Gill Parsons, Cllr E Worsdell.

**NON-ATTENDANCE**: Cllr J Catterall

**ALSO IN ATTENDANCE:** Mr J Collinson (Projects) and Mrs C Braidwood (Clerk).

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| **1/16** | **Visitors**None |
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| **2/16** | **Public Question Time**None |
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| **3/16*****Action:*** | **Police**The Monthly Crime And Anti Social Behaviour Report was noted and the Clerk was asked to include a warning in The Villager article about suspicious characters stopping lone drivers at night. |
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| **4/16** | **Apologies And Reasons For Absence**Cllr R Williamson (Personal), Cllr J Parsons (Personal) and Cllr T Hicks (GCC) |
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| **5/16** | **Code of Conduct** |
| **5.1/16** | **Declarations Of Interest in Items on the Agenda**None |
| **5.2/16*****Action:*** | **Updates to Members Register Interested (if appropriate)**Cllr Worsdell requested a form to include his recent election to Avening Memorial Hall Committee Chairman. |
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| **6/16** | **Matters Arising From The Minutes**  |
| ***Action:*** | **Winter Maintenance – Grit Spreaders and Grit/ Salt Supply**The Project Manager reported that he had clarified the dimensions of the shed and received a quote of £265 inclusive of VAT and installation. It was agreed that it could be located in the yard to the rear of the Hall where it will also be accessible to School. The Clerk was requested to proceed with ordering the grit / salt spreader when delivery of the shed is known.  |
| ***Action:*** | **Card and Information Pack for New Residents – Cllr D Bendall**Cllr Bendall advised that he now has a new printer and will progress the card. |
| ***Action:*** | **Disappearing Stream** It was agreed that the lizzen should be filled once the current water level has dropped. |
| ***Action:*** | **Snow Plough Operator** The Clerk reported that Alistair Williams of GLC & R Williams clears the snow on the main routes through the Village where there is no restriction from parked cars. It was agreed that Peter Savage could work with him to clear the roads and the Clerk was requested to chase Gloucestershire Highways to check Mr Savage’s plough. |
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| **7/16** | **To Approve And Sign the Minutes of the Parish Council Meeting held on 17 December 2015****RESOLUTION 1/16** The Minutes were agreed as a true and accurate record and were signed by the Chairman |
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| **8/16** | **To Receive County and District Councillors’ Reports**None |
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| **9/16*****Action:*** | **To Receive Chairman’s Report** The Clerk was requested to circulate the Chairman’s report. |
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| **10/16** | **To Receive Update on Recruitment of New Clerk and To Appoint Selection Panel**It was agreed to extend the closing date for application to 14 March so that the Tetbury Advertiser can carry the advert. The selection panel will include: Cllrs Bendall, Slater and Cllr Mrs Mitchell. |
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| **11/16** | **Community Issues & Projects** |
| **11.1/16** | **Traffic and Highways** |
| ***Action:******Action:******Action:*** | **Condition of Road at Nags Head, Greenway Head and Farm Hill and Overgrown Hedges and Drains near to Old Shop**The Clerk confirmed that all issues have been passed on to Amey.**Brandhouse Gates**The correspondence between Gloucestershire Highways and Mr Regis was noted. The Clerk was also requested to alert Gloucestershire Highways and Cotswold District Council to the new roadways crossing agricultural land on the site and to query the procedure. **Bus stop at top of Tetbury Hill** It was noted that this should be moved further down the hill to avoid stepping on to the verge.**Traffic lights sign on Nailsworth road**It was noted that the sign needs cleaning. |
| **11.2/16** | **Community Issues** |
|  | **Avening Memorial Hall including:**Cllr Worsdell gave a verbal update from the meeting on 12 January and the Clerk was requested to circulate the notes (attached). There had been a good turnout to the first meeting with Cllr Worsdell as Chairman and Colin Carville remaining as Treasurer. Mr Carville gave a financial report and 2 new signatories are now in place. It is hoped to have up to 12 members on the Committee with a maximum of 3 Councillors.**Insurance Company Fire Prevention Requirements**Deferred to the new Committee**Cellar Clear Out**The Project Manager reported that this has been carried out. |
|  | **Avening Playing Field – Update** Nothing to report. |
|  | **Avening Football Club Fund – Update**The Clerk reported that the letter to Mr Ind had been posted today so there is nothing further to report. |
|  | **Project Manager’s Report (Attached)**Mr Collinson advised that many of the Council’s projects had been delayed whilst work on the Hall has been carried out. The replacement lintel and sills in the Chamberlain Room is scheduled for half term and quotations for other work is still awaited The new Committee will need to look at various aspects of safety at the Hall and works relating to the School Kitchen. GCC’s contractor will be removing asbestos and no other work can be schedule at the same time. |
|  | **Community Emergency Plan – Update**In hand |
| ***Action:*** | **Village History Display**Cllr Mrs Mitchell advised that there are many old photos, maps and other records in the Council’s archive cupboard that needs sorting out. These resources could also be used to make a Village History display. It was agreed to invite Fred Venning to hold another history day and to work towards an event as soon as possible. |
|  | **Dog Waste Bin for Centre of the Village** Cllr Mrs G Parsons raised the issue of the lack of dog waste bins in the centre of the Village but as there are 2: near to the telephone Kiosk, at the junction of Point Road, and another at the junction with Sandford Lease, it was agreed that the current provision is adequate. |
|  | **Any Others****Village Shop**Cllr Bendall advised that the Group are investigating the possible use of an ex-Library vehicle that has been converted. If this materialises, drivers with a public vehicle licence will be needed. 3 possible stops could be considered although it was acknowledged that some roads have limited access. |
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| **12/16** | **Finance** |
| **12.1/16** | **Bank Reconciliation and Budget Status up to 31 December 2015****RESOLUTION 2/16** It was resolved to accept the bank reconciliation and budget status. |
| **12.2/16** | **Bills For Payment (as detailed on Schedule)****RESOLUTION 3/16** It was resolved to pay the bills as detailed on the Schedule. |
| **12.3/16*****Action:*** | **New Audit Arrangements**It was noted that the new audit arrangements apply to Councils with turnovers of less than £25,000. However, it was agreed that it would be prudent to post as much information as possible on the website to comply with the transparency regulations affecting smaller Councils. It was further noted that this additional work would have some financial implications. |
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| **13/16** | **Planning** |
| **13.1/16** | **Response to New Planning Applications** |
|  | **15/05354/FUL** **Woodhouse Farm Avening Tetbury Gloucestershire GL8 8NH**Woodhouse Farm Avening Tetbury Gloucestershire GL8 8NHFormation of two gablets**RESOLUTION 4/16** No objections |
|  | **15/05254/FUL** **18 Star Lane Avening Tetbury Gloucestershire GL8 8NT**Two-storey side extension and single storey garden room to rear**RESOLUTION 5/16** No objections |
|  | **16/00039/FUL** **15 Sandford Leaze Avening Tetbury Gloucestershire GL8 8PB**Treehouse/child's play equipment in rear garden (retrospective)**RESOLUTION 6/16** **It was resolved to object to this application as the construction overwhelms the boundary and overlooks neighbouring gardens. Members reported that the construction had caused one neighbour considerable distress and the use of it so intimidating that they had sold their property and moved from the Village. Another neighbour is considering taking the same action. There were also reports of noise at unsociable hours.** |
| ***Action:*** | **15/05604/FUL The Homestead 2 Lawrence Road Avening Tetbury Gloucestershire GL8 8NP**Proposed new dwelling and access**RESOLUTION 7/16** **No objection provided that the development does not encroach on the green owned by the Parish Council.****It was further resolved to instruct Peter Savage to install 6 posts around edge of the grassed area to prevent parking.** |
| **13.2/16** | **Applications Responded to Since Last Meeting** |
|  | None |
| **13.3/16** | **Decision Notices** |
|  | **15/05081/FUL** **6 Tetbury Hill Avening Tetbury Gloucestershire GL8 8LT**Lead dressing to porch, insertion of two first floor windows in western gable and installation of decking**Permitted 8 January 2016** |
| **13.4/16** | **Planning Correspondence** |
|  | **Proposed Development at Sunground – Update**Nothing to report. |
|  | **Stroud Local Plan – SALA Reminder**Noted |
| **13.5/16** | **Tree Works Notifications** |
|  | None |
| **13.6/16** | **Any Other Urgent Planning Applications or Correspondence Received Since Publication of the Agenda** |
|  | **15/04265/LBC** **18 Woodstock Lane Avening Tetbury Gloucestershire GL8 8NG**Demolition of a section of a low level stone boundary wall and re-grading of existing driveway - Officer ReportThe Clerk was requested to notify CDC that the Parish Council is very disappointed by the Decision as the wall is in a Conservation Area and is Listed. A precedent has been set making it possible for other such applications to be successful. |
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| **14/16** | **Correspondence** |
|  | **Parish Councils and GRCC**Noted |
| ***Action:*** | **CDC Funding for Environmental Services**Due to the lack of drain clearing carried out in the Village, the Clerk was requested to investigate the possible costs with a view to the Parish Council carrying out the work in partnership with CDC Environmental Services offer.  |
|  | **CDC Leaders Update**Noted |
|  | **GRCC – Cotswold Newsletter**Noted |
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| **15/16*****Action:******Action:******Action:*** | **Councillors** **Route to A46**It was noted that large vehicles are damaging verge in the Chavenage area as well as creating pot holes. The Clerk was requested to investigate whether there are any arrangements for the verge to be reinstated. **Parish Council Records**A date needs to be arranged when the records in the Council’s room upstairs can be sorted and archived properly.**Queen’s 90th Birthday** - include on the agenda for the next meeting |
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| **16/16** | **The next Parish Council Meeting will be on Thursday, 18 February 2016 in Avening Memorial Hall at 7.30 pm.** **All Are Welcome** |

There being no further business, the meeting was closed at 20.58